

**WE ARE  
#CARDIFFMET**

**BA (HONS) TEXTILES**

**CARDIFF SCHOOL OF  
ART AND DESIGN**

**Induction & Enrolment Information**

**2019**



**Cardiff  
Metropolitan  
University**

**Prifysgol  
Metropolitan  
Caerdydd**

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# Welcome to BA (Hons) Textiles

As your Programme Director, I would like to extend a warm welcome to you as you begin your creative journey at Cardiff School of Art & Design and the BA (Hons) Textiles programme.

Textiles at Cardiff School of Art & Design will enable you to explore the tactile world that we inhabit – from fashion to wallpaper, and furnishing to gift wrap. You will be able to indulge your senses with colour, texture and pattern, and sharpen your skills with digital and traditional approaches. Interaction with the commercial world at fashion houses, interior design and greeting card companies are possible – all of which open the door to your future career.

Induction week is an important part of enrolling and embedding into the University. It begins with a range of activities to introduce you to the academic Textile staff team, associated technical demonstrators, the studios and workshops and campus facilities, such as the Library & Learning Resource Centre and Student Support Services.

You will also have the opportunity to get to know your peers and embark on your professional networking, while familiarising yourself with all that the city of Cardiff, and the surrounding region, has to offer.

If you have any queries and wish to contact me during the summer, please do so. I can be contacted via the Programme Administrator, on 029 2020 6394 or email [csadadmin@cardiffmet.ac.uk](mailto:csadadmin@cardiffmet.ac.uk).

On behalf of all the Textiles team, I wish you an enjoyable and productive summer vacation and look forward to meeting you in September.

Best wishes

Dr Keireine Canavan

Programme Director: BA (Hons) Textiles

# Pre-arrival Information and Summer Task

## Suggested Summer Preparation

Inspiring Designers, Illustrators and Artists Collection

Collecting is a rewarding approach to visual research. Most creative people are 'magpies'. It is good to bring together inspiration and ideas from the world in general and from other artists in particular.

Start to build a collection of information and images by designers and artists you personally admire.

Assemble and collate images/ text into either an A4 ring binder file or save to a digital file to be uploaded onto your CSAD learning journal, (details will be given at beginning of term on how to set up your learning journal), for ease of reference and to allow for ongoing additions through the year.

### Exhibitions and Gallery Visits

Additionally, take every opportunity to visit interesting exhibitions, both local and national. This rewarding and pleasurable activity will greatly broaden your experiences and gain relevant knowledge in preparation for your three years of study at Cardiff Metropolitan University.

### Specialist Journal List

The journal titles given below are a small selection of subject-relevant publications that you may find useful and informative in your studies. You may already be familiar with some of them. Most of these titles are available to view in the Journals section in the Learning Resource areas on the Llandaff Campus. We suggest you regularly view and research from these publications throughout the duration of your studies.

Vogue, Wallpaper, Selvedge, Embroidery

Crafts, Elle, Elle Decoration, World of Interiors

Harpers Bazaar, i-D magazine, Tank, Face,

New Scientist, National Geographic, View

## Equipment List – Textiles

All core materials required for you to complete BA Textile degree course will be provided for you, as they are covered by your tuition fees. However, these items will be a shared resource and at peak times could be in high demand.

Many students feel that they benefit from compiling their own personal resource of equipment, many of which you may already own. The list below are examples of additional key items of equipment that you may choose to invest in for your own personal use.

- Laptop (capable of running Windows)
- Portfolios: black hard-backed, zipped, with clear plastic portfolio pockets: A1/ A2/ A3 sizes

- A4 ring binder files - with lined and punched paper plastic pockets and dividers
  - Sketch books, hard backed: from A6 to A2 sizes, in a range of different paper qualities/ colours/ textures
  - A3 portrait format hard backed drawing book, (not spiral bound), medium weight quality cartridge paper
  - A1/A2 Drawing Board and clips
  - Spray Diffuser
  - Scalpel with replaceable blades
  - Scissors- for paper
  - Mixing palette
  - Sponges
  - Erasers- plastic & putty
  - Masking tape, gum papertape, cello tape, double sided cello tape, invisible tape
  - Pritt stick, PVA medium, spray mount
  - Fixative spray
  - Paintbrushes, a range of round and flat, a variety of sizes/ widths up to 2"
  - Second quality synthetic paintbrushes – for mixing paint and using with varnish, masking fluid and bleach
  - Chinese brushes/ Stippling brush
  - Technical Drawing pen – fine/ medium nib/ Dip pen with range of nibs/ Bamboo pen
  - Black Indian Ink, permanent
  - Charcoal pencils
  - 12" and 18" metal and plastic rulers
  - Set squares, small and large size/ Protractor/ Flexi-curve/ French curve
  - Compass set
  - Ruling pen
  - Masking fluid
  - Graphite Drawing pencils, a good range from harder H's, to softer B's
  - Charcoal Sticks
  - Conte Crayons
  - Watercolour crayons
  - Coloured pencils
  - Oil pastels
  - Rubber/latex gloves (Health & Safety)
  - Apron/overall/old shirt (Health & Safety)
- 
- Chalk pastels
  - Wax crayons
  - Coloured inks
  - Water colour paints
  - Acrylic paints
  - Gouache paints
  - Sewing Kit
  - Range of hand sewing needles, including tapestry needles for hand embroidery
  - Thimble
  - Dressmaking Pins
  - Safety Pins
  - Dressmaking Scissors- for fabric only

- Embroidery Scissors
- A 'Quick Unpick' tool
- Embroidery Hoops (wooden not plastic)
- Disappearing Marker
- Tailor's Chalk
- Tape Measure
- Domestic Sewing Machine, (for your own home use).
- If you are considering purchasing a sewing machine, please wait until starting the Course to get advice from Technical Staff.
- Photographic Kit
- Digital Camera or Digital SLR Camera
- Digital Kit
- 8 Gb USB Memory Stick

# Places of Interest in Cardiff

- [Chapter](#)

Chapter is an ambitious, multi-art form cultural space based in Cardiff, Wales that presents and produces international art, performance and film alongside a dynamic social space. Chapter is home to an independent cinema and a cafe/bar that is very popular with Cardiff's art and design community.
- [National Museum Cardiff](#)

National Museum Cardiff (Amgueddfa Genedlaethol Caerdydd) is a museum and art gallery in Cardiff. Entry is free.
- [G39](#)

G39 is an artist-run gallery in the centre of Cardiff, Wales' capital city. The organisation recently relocated from a narrow three storey building where it originated, to an expansive warehouse. Here you can see a wide-ranging programme from major exhibitions and formal symposia to experimental projects and intimate events. In addition to the gallery programme. The organisation also runs Wales Artist Resource Programme – WARP - an open-access resource and training space for artists.
- [Craft in the Bay](#)

Located opposite the Wales Millennium Centre, Craft in the Bay is an exhibition space for applied arts and crafts. It is operated by a charitable arts organisation, The Makers Guild in Wales.
- [Arcade Cardiff](#)

Arcade Cardiff is a not for profit, artist led Community Interest Company established in 2011. They have a gallery / project space located in the Queens Arcade Shopping centre, right in the heart of Cardiff which provides a place for upcoming and established artists to experiment, test out ideas or show new work and get feedback as part of an ongoing idea or project. They also manage a set of artist studios.
- [Tramshed](#)

Tramshed is a music and arts venue in Cardiff, Wales, located in a Grade II-listed building that was once the old tram depot for west Cardiff.
- [Wales Millenium Centre](#)

Wales Millennium Centre is Wales' home for the performing arts situated at the heart of Cardiff Bay and is one of the UK's top cultural attractions. The Centre provides an extensive programme of world class entertainment, showcases Welsh creativity and talents, partners with international artistic companies, and offers creative learning and community engagement opportunities aimed at increasing accessibility to art and culture.

# Enrolment / Student MetCard Collection

Enrolment is an important process which confirms your status as a Student. You can complete the online self-enrolment process from any computer through our Self Service system. Please note that in order to self-enrol; your status must be Unconditional Firm (UF).

You will receive an email notifying you when you are eligible to enrol online. The email will direct you to a password reset facility in order to request a password to be able to login and complete the enrolment process. For information and guidance on this process please make sure you visit our enrolment page – [www.cardiffmet.ac.uk/enrolment](http://www.cardiffmet.ac.uk/enrolment).

This process is essential in that it will allow you access to your student loan (if applied for), payment of fees, Cardiff Met's IT systems and importantly enable you to obtain your Student MetCard.

You will also receive your Programme Handbook during your Induction Week.

## Enrolment for International Students from outside the EU

If you are an international student (from outside the EU) you **will not** be required to enrol online before arriving at Cardiff Met. This is because it is a legal requirement for the university to check immigration documents of international students before they are permitted to enrol onto their courses. For more information about international student enrolment and a list of documents you will need to bring with you, please access the [international student pages](#) or contact the Immigration Compliance Team at [immigrationregs@cardiffmet.ac.uk](mailto:immigrationregs@cardiffmet.ac.uk) or Tel: 029 2041 5644.

## Library & Information Services

You will have access to Cardiff Met's Library & Information Services soon after completing your online enrolment. A confirmation email will be sent to you with your Cardiff Met login details. To see the facilities and services available, please refer to [www.cardiffmet.ac.uk/library](http://www.cardiffmet.ac.uk/library).

## Your Student MetCard

A scheduled time for collection of your MetCard will be stated within your Induction Week information. Your MetCard gives you access to all main campus buildings and doors. You can also add money to your MetCard to be able to access and pay at the self-service printers, copiers and Print Studio services. For further benefits of MetCard please click [here](#).

## Fees

Your programme fees for September 2019 entry have been set at £9,000. If your programme has any additional costs attached to it, they will be listed on [www.cardiffmet.ac.uk/additionalcosts](http://www.cardiffmet.ac.uk/additionalcosts). Please make sure you check these to make sure you are aware of any additional costs associated with your course.

Details about fees for international students (from outside the EU) can be found [here](#).



# Induction Week Timetable

Your first semester as a new student starts with Induction Week, where you will settle into your accommodation, course and student life. Your Induction Week timetable is a schedule of events designed to familiarise you with Cardiff Met, its facilities and your fellow students. You will be given the chance to attend a range of events covering your course, library services, IT, student services and students union. You will also meet, and have a number of sessions, with your personal tutor to make your academic transition as smooth as possible.

There is the Freshers Fayre where you can sign up to a number of different societies and clubs, and the MetFest social event on Friday afternoon.

**Don't forget to get involved on Twitter with we are #cardiffmet.**

If you are new to Cardiff, there will also be plenty of opportunities for you explore the city, make new friends and settle into your new life.

Your induction timetable is on the last page of this document.

## Typical Weekly Timetable – Textiles

	Monday	Tuesday	Wednesday	Thursday	Friday
AM	Subject/Field	Subject/Field	Workshops	Constellation (Theory & Contextual Studies)	
PM	Subject/Field	Subject/Field		Constellation (Theory & Contextual Studies)	

# Useful Links

- [Timetable](#)  
This link will give you access to your confirmed timetable. You need to have enrolled before you can access this link, and you will be contacted when the information is available.
- [Additional Course Costs](#)  
Additional costs are the mandatory or optional expenses, additional to tuition fees that need to be paid for by students to fully participate and complete their studies. This covers such things as equipment, trips, placements and DBS checks. Each programme has different additional costs.
- [International & Partnerships Office](#)  
Advice for international students from outside the EU on making your visa application, living in the UK, making accommodation arrangements or taking advantage of the Airport Welcome Service. The International & Partnerships Office will provide welfare support and learning advice throughout your course.
- [Accommodation](#)  
Students are able to move into Halls from Friday 14<sup>th</sup> September but internet access will only be available for those who have completed the enrolment process successfully. There will be events held throughout Induction, information of will be sent to you by Accommodation when confirmed.
- [Student Services](#)  
For help during your time with us in relation to your health, welfare, lifestyle and future career. The aim is to provide you with all the support you need to ensure your studies are as enjoyable and successful as possible. Services also include counselling, disability and chaplaincy.
- [Student Finance](#)  
For information on Tuition Fee Loans and Maintenance Loans, non-repayable grants, bursaries and scholarships that may be available.
- [Cardiff Met Sport & Facilities](#)
- [Cardiff Met SU](#) *including Freshers' information & wristbands*
- [Term Dates](#)
- [Campus Maps, Bike Shelters & Met Rider](#)  
Cardiff Met offers its own bus service called the Met Rider, you will be sent an application with your Induction & Enrolment Information. We also have Bicycle Storage shelters on each campus, with changing and showers available. The shelters are secured and are only accessed using your MetCard when you have requested permissions via the i-zone.
- [Safe Taxi Scheme](#)  
Cardiff Met operates a Safe Taxi scheme through Dragon Taxis which ensures you always have a way to get home.
- [Virtual Tours](#)  
Have another look around our campus and facilities with our guided virtual tours
- [Student Handbook](#) [Academic Handbook](#)
- [Admissions Policy](#)

# WELCOME 2019

## induction week timetable

**COURSE TITLE:** Textiles

**CAMPUS:** Llandaff

MONDAY 16 <sup>th</sup> SEPTEMBER Dydd Llun 16 Medi	TUESDAY 17 <sup>th</sup> SEPTEMBER Dydd Mawrth 17 Medi	WEDNESDAY 18 <sup>th</sup> SEPTEMBER Dydd Mercher 18 Medi	THURSDAY 19 <sup>th</sup> SEPTEMBER Dydd Iau 19 Medi	FRIDAY 20 <sup>th</sup> SEPTEMBER Dydd Gwener 20 Medi
<p><b>10:00 – 11:00</b> Textiles: welcome event- staff introductions Medical forms – online (CH) Book St Fagan’s trip online (CH) Met Hub intro (CH) Room B1.06</p> <p><b>11:00 – 13:00</b> Textiles: 11.00-12.00 ID collection (Library) Interactive Question Time Moodle Intro (ST) Global EDGE/ sustainability Sustainability intro: Rachel Roberts Room B1.06</p> <p><b>11:00-11:45</b> Collect ID card</p> <p><b>13:00 – 14:00</b> Lunch</p> <p><b>14:00-17:00</b> School Welcome Event</p> <p><b>Evening</b> SU Activities</p>	<p><b>10:00 – 11:00</b> Introduction: Constellation: (SS) Room B1.06</p> <p><b>11:00 – 13:00</b> 11.-11.30 -One Note Learning Journal (CD) Welsh Language provision (HW) Student Rep introduction (HW) Interactive Session – Speed Friending Inspiring Drawing images PP Activity Recycle Studio Books Making Room B1.06</p> <p><b>13:00 – 14:00</b> Lunch</p> <p><b>14:00 – 16:00</b> STITCH WORKSHOP INDUCTIONS MC B1.12</p> <p><b>Evening</b> SU Activities</p>	<p><b>10:00 – 16:00</b> <b>Freshers Fayre</b>  Cyncoed Campus National Indoor Athletics Centre (NIAC)  <i>Your Student MetCard can be picked up throughout the day from the Enrolment Team based in the fayre.</i></p> <p><b>Evening</b> SU Activities</p>	<p><b>10:00 – 11:00</b> 10.00am: coach departs from front of Llandaff campus.  Bring: Recycled Studio Book Range of graphite &amp; coloured pencils Fibre tips Chalk/ oil pastels Charcoal sticks Llandaff to St Fagans Museum CF5 6XB</p> <p><b>11:00 – 13:00</b> Meet, draw &amp; explore On arrival, start at Weave Shed Demonstration Dewi Jones. 2 groups St Fagans, National History Museum</p> <p><b>13:00 – 14:00</b> Bring Picnic lunch</p> <p><b>14:30 – 15:00</b> 2.30pm: coach departs from St Fagans car park</p> <p><b>15:00-16:00</b> ReCreate Ely Bridge (£1 membership + £3 bucket approx.)</p> <p><b>Evening</b> SU Activities</p>	<p><b>10:00 – 13:00</b> School/ Textiles: Course Drawing activity with School-wide Exhibition of outcomes Room B1.06</p> <p><b>13:00 – 14:00</b> Lunch</p> <p><b>14:00-16:00</b> Induction &amp; Exhibition</p>
				<p><b>14.00 - 19.00</b> <b>MetFest</b> Llandaff Campus</p>

Course specific events

Social Events