

**WE ARE
#CARDIFFMET**

**BA (HONS) ARTIST
DESIGNER MAKER**

**CARDIFF SCHOOL OF
ART AND DESIGN**

Induction & Enrolment Information

Academic Year 2019/2020



**Cardiff
Metropolitan
University**

**Prifysgol
Metropolitan
Caerdydd**

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Welcome to BA (Hons) Artist Designer Maker

Welcome to the BA (Hons) Artist Designer: Maker course at Cardiff School of Art & Design.

We are very excited to be welcoming our new intake into the course in September 2019. Ahead of you, lies three exciting years of learning in a stimulating and supportive environment which will form the bedrock of your future careers in creative practice.

In the time since the course began, Maker has gained significant recognition both for the quality of student experience and for our student's achievements, including a number of national successes, and we look forward to seeing this grow year on year.

On the Maker course we work hard! There is much to learn, we work across many materials, processes and technologies so the learning curve can be steep, but it is hugely rewarding as skills and knowledge are our most valuable assets.

The philosophy of Maker is one of 'can do', so needless to say we enjoy a challenge, but with the collaborative nature that is found on Maker and the wealth of knowledge generously shared by academic staff, technical demonstrator and students alike, there is little we can't achieve.

And so begins your journey on Maker: you will learn things you never imagined, you will make friends for life, you will visit extraordinary places and make extraordinary things, and it our pleasure and our privilege to take you on that journey!

Dr Jon Pigott MA PGHCE FHEA

Programme Director: BA (Hons) Artist Designer Maker

Pre-arrival Information and Summer Task

AIRBOURNE: form and flight

For your summer project we would like you to try and make a simple object that can fly or move elegantly through the air using the simple power of the breeze. This is an interesting challenge for a Maker as you could choose to focus on the function of flying or the decorative aspect of things in flight. You could also use your flying object to communicate a message or explore an idea or a metaphor around themes of lightness, gravity, air, air pollution, wind currents, movement or birds among other things

As a starting point it might be useful to look at simple kite making guides - there are plenty on line for all different kinds including box kites, sled kites, diamond kites etc. Other starting points could include balloons, wind socks, flags, gliders, windmills and decorative garden sculptures.

Consider what materials and techniques you might use – traditional, natural, high tech, recycled, found, readymade, hand crafted, fragile, durable... etc.

This will not be a formally assessed piece of work, we will fly the objects during induction week and display them in the studio for the first few weeks of term. As a group we will choose winners for the following categories:

- Most efficient flight
- Most elegance and beauty in motion
- Strongest concept or message

Places of Interest in Cardiff

[Chapter](#)

Chapter is an ambitious, multi-art form cultural space based in Cardiff, Wales that presents and produces international art, performance and film alongside a dynamic social space. Chapter is home to an independent cinema and a cafe/bar that is very popular with Cardiff's art and design community.

[National Museum Cardiff](#)

National Museum Cardiff (Amgueddfa Genedlaethol Caerdydd) is a museum and art gallery in Cardiff. Entry is free.

[G39](#)

G39 is an artist-run gallery in the centre of Cardiff, Wales' capital city. The organisation recently relocated from a narrow three storey building where it originated, to an expansive warehouse. Here you can see a wide-ranging programme from major exhibitions and formal symposia to experimental projects and intimate events. In addition to the gallery programme. The organisation also runs Wales Artist Resource Programme – WARP - an open-access resource and training space for artists.

[Craft in the Bay](#)

Located opposite the Wales Millennium Centre, Craft in the Bay is an exhibition space for applied arts and crafts. It is operated by a charitable arts organisation, The Makers Guild in Wales.

[Arcade Cardiff](#)

Arcade Cardiff is a not for profit, artist led Community Interest Company established in 2011. They have a gallery / project space located in the Queens Arcade Shopping centre, right in the heart of Cardiff which provides a place for upcoming and established artists to experiment, test out ideas or show new work and get feedback as part of an ongoing idea or project. They also manage a set of artist studios.

[Tramshed](#)

Tramshed is a music and arts venue in Cardiff, Wales, located in a Grade II-listed building that was once the old tram depot for west Cardiff.

[Wales Millennium Centre](#)

Wales Millennium Centre is Wales' home for the performing arts situated at the heart of Cardiff Bay and is one of the UK's top cultural attractions. The Centre provides an extensive programme of world class entertainment, showcases Welsh creativity and talents, partners with international artistic companies, and offers creative learning and community engagement opportunities aimed at increasing accessibility to art and culture.

Enrolment / Student MetCard Collection

Enrolment is an important process which confirms your status as a Student. You can complete the online self-enrolment process from any computer through our Self Service system. Please note that in order to self-enrol; your status must be Unconditional Firm (UF).

You will receive an email notifying you when you are eligible to enrol online. The email will direct you to a password reset facility in order to request a password to be able to login and complete the enrolment process. For information and guidance on this process please make sure you visit our enrolment page – www.cardiffmet.ac.uk/enrolment.

This process is essential in that it will allow you access to your student loan (if applied for), payment of fees, Cardiff Met's IT systems and importantly enable you to obtain your Student MetCard.

You will also receive your Programme Handbook during your Induction Week. The Programme Handbook is a vital manual through the Programme and should be retained for usage throughout your course of study. Each academic year, additional information relating to that level will be provided. The Handbook offers guidance on Rules, Regulations and Procedures and guidance on learning for practice with information on all modules to be undertaken and reading lists.

Enrolment for International Students from outside the EU

If you are an international student (from outside the EU) you **will not** be required to enrol online before arriving at Cardiff Met. This is because it is a legal requirement for the university to check immigration documents of international students before they are permitted to enrol onto their courses. For more information about international student enrolment and a list of documents you will need to bring with you, please access the [international student pages](#) or contact the Immigration Compliance Team at immigrationregs@cardiffmet.ac.uk Tel: 029 2041 5644.

Library & Information Services

You will have access to Cardiff Met's Library & Information Services soon after completing your online enrolment. A confirmation email will be sent to you with your Cardiff Met login details. To see the facilities and services available, please refer to www.cardiffmet.ac.uk/library.

Your Student MetCard

A scheduled time for collection of your MetCard is stated within your **Induction Week** information. Your MetCard gives you access to all main campus buildings and doors. You can also add money to your MetCard to be able to access and pay at the self-service printers, copiers and Print Studio services. For further benefits of MetCard please [click here](#).

Fees

Your programme fees for September 2019 entry have been set at £9,000. If your programme has any additional costs attached to it, they will be listed on www.cardiffmet.ac.uk/additionalcosts. You should already be aware of these costs. Details about fees for international students (from outside the EU) can be found [here](#).

Induction Week Timetable

Your first semester as a new student starts with Induction Week, where you will settle into your accommodation, course and student life. Your Induction Week timetable is a schedule of events designed to familiarise you with Cardiff Met, its facilities and your fellow students. You will be given the chance to attend a range of events covering your course, library services, IT, student services and students union. You will also meet, and have a number of sessions, with your personal tutor to make your academic transition as smooth as possible.

There is the Freshers Fayre where you can sign up to a number of different societies and clubs, and the MetFest social event on Friday afternoon.

Don't forget to get involved on Twitter with we are #cardiffmet.

If you are new to Cardiff, there will also be plenty of opportunities for you explore the city, make new friends and settle into your new life.

Your induction timetable is on the last page of this document.

Draft Timetable / Typical Attendance

	Monday	Tuesday	Wednesday	Thursday	Friday
AM	Subject/Field	Subject/Field	Workshops	Constellation (Theory & Contextual Studies)	
PM	Subject/Field	Subject/Field		Constellation (Theory & Contextual Studies)	

Useful Links

[Timetable](#)

This link will give you access to your confirmed timetable. You need to have enrolled before you can access this link, and you will be contacted when the information is available.

[International & Partnerships Office](#)

Advice for international students from outside the EU on making your visa application, living in the UK, making accommodation arrangements or taking advantage of the Airport Welcome Service. The International & Partnerships Office will provide welfare support and learning advice throughout your course.

[DBS](#)

If your programme involves you coming into contact with children and young or vulnerable people then you will have been asked to carry out a criminal records check as part of your offer.

[Additional Course Costs](#)

Additional costs are the mandatory or optional expenses, additional to tuition fees that need to be paid for by students to fully participate and complete their studies. This covers such things as equipment, trips, placements and DBS checks. Each programme has different additional costs.

[Accommodation](#)

Students are able to move into Halls from Friday 14th September but internet access will only be available for those who have completed the enrolment process successfully. There will be events held throughout Induction, information of will be sent to you by Accommodation when confirmed.

[Student Services](#)

For help during your time with us in relation to your health, welfare, lifestyle and future career. The aim is to provide you with all the support you need to ensure your studies are as enjoyable and successful as possible. Services also include counselling, disability and chaplaincy.

[Student Finance](#)

For information on Tuition Fee Loans and Maintenance Loans, non-repayable grants, bursaries and scholarships that may be available.

[Cardiff Met Sport & Facilities](#)

[Cardiff Met SU including Freshers information & wristbands](#)

[Term Dates](#)

[Campus Maps, Bike Shelters & Met Rider](#)

Cardiff Met offers its own bus service called the Met Rider, you will be sent an application with your Induction & Enrolment Information. We also have Bicycle Storage shelters on each campus, with changing and showers available. The shelters are secured and are only accessed using your MetCard when you have requested permissions via the i-zone.

[Safe Taxi Scheme](#)

Cardiff Met operates a Safe Taxi scheme through Dragon Taxis which ensures you always have a way to get home.

[Virtual Tours](#)

Have another look around our campus and facilities with our guided virtual tours

[Student Handbook](#)

[Academic Handbook](#)

[Admissions Policy](#)

WELCOME 2019

induction week timetable

COURSE TITLE: Artist Designer Maker

CAMPUS: Llandaff

MONDAY 16 th SEPTEMBER Dydd Llun 16 Medi	TUESDAY 17 th SEPTEMBER Dydd Mawrth 17 Medi	WEDNESDAY 18 th SEPTEMBER Dydd Mercher 18 Medi	THURSDAY 19 th SEPTEMBER Dydd Iau 19 Medi	FRIDAY 20 st SEPTEMBER Dydd Gwener 20 Medi
<p>10:00 – 12:00 Course welcome B2.01</p> <p>12:00 – 14:00 Lunch</p> <p>14:00 – 17:00 School Welcome Event</p> <p>Evening SU Activities</p>	<p>11:00 – 13:00 Induction project review Meet B2.01</p> <p>13:00 – 15:00 Lunch</p> <p>15:45 – 16:30 ID card collection Library</p> <p>Evening SU Activities</p>	<p>10:00 – 16:00</p> <p>Freshers Fayre</p> <p>Cyncoed Campus National Indoor Athletics Centre (NIAC)</p> <p><i>Your Student MetCard can be picked up throughout the day from the Enrolment Team based in the fayre.</i></p> <p>Evening SU Activities</p>	<p>07:30 – 17:00</p> <p>Induction trip Meet at Llandaff Campus at 07.30am</p> <p>Evening SU Activities</p>	<p>12:00 – 13:00 Display flying objects in studio B2.01</p> <p>14:00 – 17:00 Induction Week Exhibition Opening. Cardiff School of Art & Design</p>
				<p>14.00 - 19.00</p> <p>MetFest Llandaff Campus</p>

Course specific events

Social Events