

**WE ARE  
#CARDIFFMET**

**BA (HONS) CERAMICS**

**CARDIFF SCHOOL OF  
ART AND DESIGN**

**Induction & Enrolment Information**

**Academic Year 2019/2020**



**Cardiff  
Metropolitan  
University**

**Prifysgol  
Metropolitan  
Caerdydd**

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# Welcome to BA (Hons) Ceramics

Here at Cardiff School of Art and Design we look at ceramics from a different direction. We teach to the discipline placing skills, both traditional and innovative, at the centre of our delivery. Then we find ways to see it afresh. We re-situate Ceramics in relation to other ways of thinking: sculpture, fine art, textiles, product design, fashion design, illustration, animation; to prompt new ideas, interpretations and connections that enhance the way we think about it, and the ways in which you will perceive your own work. We take the time to contemplate and pay close attention, to create a space in which Ceramics has the opportunity to appear in unexpected ways.

*"At times, it can be hard to see how things are because of the objects' usual background. This background might be its classification, the place where you are seeing it, or what you know about the artist who made it. With this in mind, like a scene changing for the actors on stage, old back grounds are replaced with new ones, allowing new narratives to be played out."*

- CSAD Ceramics PhD graduate Dr. Laura Gray, 'Contemporary British Ceramics and the Influence of Sculpture' 2018 Routledge

Duncan Ayscough  
Programme Director – BA (Hons) Ceramics

# Pre-arrival Information and Summer Task

As you will be aware, the school provides the clay and glaze materials necessary for you to undertake the programme modules. There is however so much more to the earth that lies beneath your feet. Part of your first subject module explores the physical properties of unrefined clay. In preparation for this, we would like you to collect clay sourced from an area local to you. Clay can be found in riverbanks, building sites, beaches and tidal estuaries. If you dig approximately 40 cm below the surface you are likely to find a thicker, 'plastic' and malleable substance similar to that of a bought bag of clay. As it has not yet been processed, expect to find leaves, stones, sand, roots or pebbles meshed into it.

We would like you to dig up about 3-5 kilos, half to three quarters of a carrier bag or bucket. Break the clay into small lumps i.e. size of a grape or smaller and leave to dry thoroughly – this will alleviate some of its weight and give you a head start on the project. Bring it to the first year Ceramics studio with you on Monday 17 September (Induction Week).

[This link to Ceramic Art Daily](#) will give some helpful insight into where to locate clay and how we will process.

We would like you to conduct a simple study of the area where you located the clay. In this instance we would like you to investigate relationships between how the earth may have been used for production such as potteries, farming, chalk deposits or coal - and its socio-historic timeframe such as a the literal and economic growth of a village, town or city. To do this, you need to log, through satellite or manual navigation, the co-ordinates of where the clay was found, and use this as part of research into the geology and history of its locality.

As part of this project, we would also like you to undertake some research about the area you live and where you sourced your clay starting with the geology of that area. A great starting point for this is the [national geological survey](#). This gives invaluable data about the geology of the entire UK.

## [Clay Project](#)

This document demonstrates the outcome of the summer task that we have set for you to show you the type of experimentation and investigation we will be carrying out with your clay samples in September

# Places of Interest in Cardiff

## [Chapter](#)

Chapter is an ambitious, multi-art form cultural space based in Cardiff, Wales that presents and produces international art, performance and film alongside a dynamic social space. Chapter is home to an independent cinema and a cafe/bar that is very popular with Cardiff's art and design community.

## [National Museum Cardiff](#)

National Museum Cardiff (Amgueddfa Genedlaethol Caerdydd) is a museum and art gallery in Cardiff. Entry is free.

## [G39](#)

G39 is an artist-run gallery in the centre of Cardiff, Wales' capital city. The organisation recently relocated from a narrow three storey building where it originated, to an expansive warehouse. Here you can see a wide-ranging programme from major exhibitions and formal symposia to experimental projects and intimate events. In addition to the gallery programme. The organisation also runs Wales Artist Resource Programme – WARP - an open-access resource and training space for artists.

## [Craft in the Bay](#)

Located opposite the Wales Millennium Centre, Craft in the Bay is an exhibition space for applied arts and crafts. It is operated by a charitable arts organisation, The Makers Guild in Wales.

## [Arcade Cardiff](#)

Arcade Cardiff is a not for profit, artist led Community Interest Company established in 2011. They have a gallery / project space located in the Queens Arcade Shopping centre, right in the heart of Cardiff which provides a place for upcoming and established artists to experiment, test out ideas or show new work and get feedback as part of an ongoing idea or project. They also manage a set of artist studios.

## [Tramshed](#)

Tramshed is a music and arts venue in Cardiff, Wales, located in a Grade II-listed building that was once the old tram depot for west Cardiff.

## [Wales Millennium Centre](#)

Wales Millennium Centre is Wales' home for the performing arts situated at the heart of Cardiff Bay and is one of the UK's top cultural attractions. The Centre provides an extensive programme of world class entertainment, showcases Welsh creativity and talents, partners with international artistic companies, and offers creative learning and community engagement opportunities aimed at increasing accessibility to art and culture.

# Enrolment / Student MetCard Collection

Enrolment is an important process which confirms your status as a Student. You can complete the online self-enrolment process from any computer through our Self Service system. Please note that in order to self-enrol; your status must be Unconditional Firm (UF).

You will receive an email notifying you when you are eligible to enrol online. The email will direct you to a password reset facility in order to request a password to be able to login and complete the enrolment process. For information and guidance on this process please make sure you visit our enrolment page – [www.cardiffmet.ac.uk/enrolment](http://www.cardiffmet.ac.uk/enrolment).

This process is essential in that it will allow you access to your student loan (if applied for), payment of fees, Cardiff Met's IT systems and importantly enable you to obtain your Student MetCard.

You will also receive your Programme Handbook during your Induction Week. The Programme Handbook is a vital manual through the Programme and should be retained for usage throughout your course of study. Each academic year, additional information relating to that level will be provided. The Handbook offers guidance on Rules, Regulations and Procedures and guidance on learning for practice with information on all modules to be undertaken and reading lists.

## Enrolment for International Students from outside the EU

If you are an international student (from outside the EU) you **will not** be required to enrol online before arriving at Cardiff Met. This is because it is a legal requirement for the university to check immigration documents of international students before they are permitted to enrol onto their courses. For more information about international student enrolment and a list of documents you will need to bring with you, please access the [international student pages](#) or contact the Immigration Compliance Team at [immigrationregs@cardiffmet.ac.uk](mailto:immigrationregs@cardiffmet.ac.uk) Tel: 029 2041 5644.

## Library & Information Services

You will have access to Cardiff Met's Library & Information Services soon after completing your online enrolment. A confirmation email will be sent to you with your Cardiff Met login details. To see the facilities and services available, please refer to [www.cardiffmet.ac.uk/library](http://www.cardiffmet.ac.uk/library).

## Your Student MetCard

A scheduled time for collection of your MetCard is stated within your **Induction Week** information. Your MetCard gives you access to all main campus buildings and doors. You can also add money to your MetCard to be able to access and pay at the self-service printers, copiers and Print Studio services. For further benefits of MetCard please [click here](#).

## Fees

Your programme fees for September 2019 entry have been set at £9,000. If your programme has any additional costs attached to it, they will be listed on [www.cardiffmet.ac.uk/additionalcosts](http://www.cardiffmet.ac.uk/additionalcosts). You should already be aware of these costs. Details about fees for international students (from outside the EU) can be found [here](#).

# Induction Week Timetable

Your first semester as a new student starts with Induction Week, where you will settle into your accommodation, course and student life. Your Induction Week timetable is a schedule of events designed to familiarise you with Cardiff Met, its facilities and your fellow students. You will be given the chance to attend a range of events covering your course, library services, IT, student services and students union. You will also meet, and have a number of sessions, with your personal tutor to make your academic transition as smooth as possible.

There is the Freshers Fayre where you can sign up to a number of different societies and clubs, and the MetFest social event on Friday afternoon.

**Don't forget to get involved on Twitter with we are #cardiffmet.**

If you are new to Cardiff, there will also be plenty of opportunities for you explore the city, make new friends and settle into your new life.

Your induction timetable is on the last page of this document.

## Draft Timetable / Typical Attendance

|    | Monday        | Tuesday       | Wednesday | Thursday   | Friday |
|----|---------------|---------------|-----------|--|--------|
| AM | Subject/Field | Subject/Field | Workshops | Constellation<br>(Theory &<br>Contextual<br>Studies) |        |
| PM | Subject/Field | Subject/Field |           | Constellation<br>(Theory &<br>Contextual<br>Studies) |        |



# Useful Links

## [Timetable](#)

This link will give you access to your confirmed timetable. You need to have enrolled before you can access this link, and you will be contacted when the information is available.

## [International & Partnerships Office](#)

Advice for international students from outside the EU on making your visa application, living in the UK, making accommodation arrangements or taking advantage of the Airport Welcome Service. The International & Partnerships Office will provide welfare support and learning advice throughout your course.

## [DBS](#)

If your programme involves you coming into contact with children and young or vulnerable people then you will have been asked to carry out a criminal records check as part of your offer.

## [Additional Course Costs](#)

Additional costs are the mandatory or optional expenses, additional to tuition fees that need to be paid for by students to fully participate and complete their studies. This covers such things as equipment, trips, placements and DBS checks. Each programme has different additional costs.

## [Accommodation](#)

Students are able to move into Halls from Friday 14<sup>th</sup> September but internet access will only be available for those who have completed the enrolment process successfully. There will be events held throughout Induction, information of will be sent to you by Accommodation when confirmed.

## [Student Services](#)

For help during your time with us in relation to your health, welfare, lifestyle and future career. The aim is to provide you with all the support you need to ensure your studies are as enjoyable and successful as possible. Services also include counselling, disability and chaplaincy.

## [Student Finance](#)

For information on Tuition Fee Loans and Maintenance Loans, non-repayable grants, bursaries and scholarships that may be available.

## [Cardiff Met Sport & Facilities](#)

## [Cardiff Met SU including Freshers information & wristbands](#)

## [Term Dates](#)

### [Campus Maps, Bike Shelters & Met Rider](#)

Cardiff Met offers its own bus service called the Met Rider, you will be sent an application with your Induction & Enrolment Information. We also have Bicycle Storage shelters on each campus, with changing and showers available. The shelters are secured and are only accessed using your MetCard when you have requested permissions via the i-zone.

### [Safe Taxi Scheme](#)

Cardiff Met operates a Safe Taxi scheme through Dragon Taxis which ensures you always have a way to get home.

### [Virtual Tours](#)

Have another look around our campus and facilities with our guided virtual tours

### [Student Handbook](#)

### [Academic Handbook](#)

### [Admissions Policy](#)

# WELCOME 2019

## induction week timetable

**COURSE TITLE:** Ceramics

**CAMPUS:** Llandaff

| MONDAY 16 <sup>th</sup> SEPTEMBER<br>Dydd Llun 16 Medi  | TUESDAY 17 <sup>th</sup> SEPTEMBER<br>Dydd Mawrth 17 Medi  | WEDNESDAY 18 <sup>th</sup> SEPTEMBER<br>Dydd Mercher 18 Medi  | THURSDAY 19 <sup>th</sup> SEPTEMBER<br>Dydd Iau 19 Medi  | FRIDAY 20 <sup>th</sup> SEPTEMBER<br>Dydd Gwener 20 Medi   |
|---|--|---|--|--|
| <p><b>10:00 – 11:00</b><br/>Ice breaker B2.01d</p> <p><b>11:00 – 12:00</b><br/>Collect Met Cards Library</p> <p><b>12:00 – 13:00</b><br/>Course Talk<br/>Handbook.<br/>Moodle.</p> <p><b>13:00 – 14:00</b><br/>Lunch</p> <p><b>14:00-17:00</b><br/>School Welcome Event</p> <p><b>Evening</b><br/>SU Activities</p> | <p><b>10:00 – 11:00</b><br/>Library Induction B2.01d</p> <p><b>11:00 – 12:00</b><br/>One Note Introduction B2.01d</p> <p><b>12:00 – 14:00</b><br/>Lunch</p> <p><b>14:00 – 16:00</b><br/>Drawing Project Taff Trail</p> <p><b>Evening</b><br/>SU Activities</p> | <p><b>10:00 – 16:00</b></p> <p><b>Freshers Fayre</b></p> <p>Cyncoed Campus<br/>National Indoor Athletics Centre<br/>(NIAC)</p> <p><i>Your Student MetCard can be picked up throughout the day from the Enrolment Team based in the fayre.</i></p> | <p><b>All Day</b><br/>London Study Trip Leave Llandaff Campus<br/>7.30am</p> <p>Leave London approximately 4pm</p> <p><b>Evening</b><br/>SU Activities</p> | <p><b>10:00 – 11:00</b><br/>Health &amp; Safety Inductions.<br/>Ceramic Workshops<br/>Ground floor<br/>B Block</p> <p><b>11:00 – 12:00</b><br/>Start processing clay for clay project.<br/>Glaze Room B Block</p> <p><b>12:00 – 13:00</b><br/>Clay Processing Glaze Room B Block</p> <p><b>13:00 – 14:00</b><br/>Lunch</p> |
|   |  |   |  | <p><b>14.00 - 19.00</b></p> <p><b>MetFest</b></p> <p>Llandaff Campus</p>   |

Course specific events

Social Events