MSc Project Management

CARDIFF SCHOOL OF MANAGEMENT
Induction & Enrolment Information

Academic Year 2019

Cardiff Metropolitan University | Prifysgol Metropolitan Caerdydd

C O N T E N T S

1. **Welcome from your Teaching Team**

I am very pleased that you have decided to join the Cardiff Metropolitan University MSc Project Management programme, many of you were no doubt attracted by the prospect of joining a dynamic institution clearly headed for a great future.

Located in a vibrant European capital city, Cardiff Metropolitan University is a thriving and modern university. Integral to the city of Cardiff for more than 150 years, we continue to invest in our students' future with a focus on student employability and enhancing the student experience; providing education and training opportunities of the highest quality to students from over 140 countries worldwide.

All our schools specialise in courses that are career orientated and have been designed in conjunction with business and industry. Each school is also heavily involved with research and enterprise activities in their fields and offer thriving study environments for our students. Our academic teams are at the forefront of their fields and are supported in developing their knowledge and skills through the University's staff review and development scheme.

Our approach to learning, teaching and assessment is underpinned by high quality academic standards, working in partnership with students, the development and embedding of technology-enhanced learning and assessment, and research informed teaching.

Our objective is to develop creative, resilient and sought-after graduates with aptitudes, skills and experiences that enable them to make an impact in their chosen profession or pathway. Learning and teaching will always be at the heart of what we do here at Cardiff Metropolitan University and we hope you fully experience our efforts to maintain a personal touch within a friendly and supportive learning environment.

Cardiff Metropolitan University is a research and business orientated university. Research is at the heart of Cardiff Met and its Schools, engaging in research that is at the interface of new knowledge creation and its application. With an excellent track record in applied research, supported by a strong base of expertise and advanced scholarship, the University's research has direct application in business, industry, the professions and the community at large.

With our business-orientated approach Cardiff Metropolitan University focuses on the needs of industry, commerce, public and voluntary sector organisations. Our strong research and teaching base provide the platform for the development of a wide range of services relevant to many types of industries.

We are truly a Global University, ranked as the top UK University for overall international student support six years in a row, Cardiff Metropolitan University is proud to educate students from over 140 countries worldwide and be associated with a number of high-calibre partners in the UK and internationally.

Our MSc Project Management programme is unique and distinctive as it is designed and developed in alignment to key professional bodies in Project Management, APM (Association of Project Management) and PMI (Project Management Institute) knowledge areas and competencies framework which applies for any project domains and context.

Project Management is a life skill. The benefit and value of Project Management is enormous. As we can appreciate companies are turning to project management to consistently deliver business results and looking for a way to stay ahead of the crowd in today's competitive, tough and chaotic global economy through projects, equally important to achieve strategic and operational efficiency savings. Project professionals coming from different points of their career plays a vital role in the delivery of business outcomes and benefits which are realised through the success of projects and logically that is the way that project management strategies drive organisational success.

Our MSc Project Management caters for wide range of sectors and domains including public, private, profit, financial, legal, public services, non-profit and non-governmental organisations (NGOs/Charities) as naturally the techniques and tool sets are similar and you will have every opportunity to apply them effectively and constructively in various meaningful context. We will take a structured approach in this programme to enhance

your studying, learning and development. We also cover Strategic Project Management Programme Management and Portfolio Management. This MSc Project Management Programme has good balance of theory, practice, people, processes, tools, techniques, methods, methodologies, frameworks, governance and control, sustainability, managing complexities in mega projects, technology and innovation

Leading organizations across sectors and geographic borders have been steadily embracing project management as a way to control spending and improve project results. When the recession began, credit crunch, unprecedented market conditions, risk of unknowns-unknowns, pressure on efficiency savings, massive cost cutting initiatives, lean and doing more with less, operating in low price environment, this practice became even more important. Organisations discovered that adhering to project management methods and strategies reduced risks, cut costs and improved success rates, able to pull through the excessive competition and volatile business environment, all vital to surviving the economic crisis and business uncertainties. Project Management is an effective tool to manage sustainably business continuity, business resilience and succession planning and critically value for monies (VfM). I can't stress enough the relevance, priority, benefit and value of this MSc Project Management degree.

Naturally, as with any market leader, we must consistently improve to stay ahead. During your period with us you will benefit from a variety of innovations to the programme. Expect to be challenged, pushed and stretched, a normal expectation for UK Postgraduate Taught Masters. Equally, expect the rewards to be immense.

The world of business and management is in itself exciting. Project management is highly growing profession and its demand will continue to increase in the future as well. The Programme Academic Team and I look forward to sharing its excitement and enthusiasm with you. We are also excited at the prospect of helping you to reach your full potential as successful project management professionals. We will expose you to ideas, concepts, context, facts, innovations, creativity, frameworks, tools and techniques within the projects and project management environment. We hope to help you to learn what is right for you. Your learning will truly go back to the work place.

One of the programme's strongest and attractive features will be its concern with student support and welfare. We hope we will never lose that concern and sight. If you are confronted with any problems you cannot solve yourself - and, of course, you should first use your own initiative – then you may want to contact our MSc Project Management teaching/admin team, student services either by email or telephone. We are very student friendly institution and the teaching team is very approachable. Quality of students learning experience and journey is at our heart in everything that we do here at Cardiff Met University.

All the very best for the next one year with us!

Best wishes

Mr. Langes Supramaniam (lsupramaniam@cardiffmet.ac.uk)
Programme Director for MSc Project Management

BEng (Hons) Civil Engineering, MSc Civil Engineering, PgCERT HELT, FHEA, MRICS (Chartered Surveyor), FCABE C Build E (Fellow Chartered Building Engineer), CQP MCQI (Chartered Quality Professional), MCILT (Chartered Logistician), CITP MBCS (Chartered IT Professional), Prince2 Practitioner, PM4SD (Project Management for Sustainable Development) Practitioner, PMP

Enrolment / Student MetCard Collection

Enrolment is an important process which confirms your status as a Student. You can complete the online self-enrolment process from any computer through our Self Service system. Please note that in order to self-enrol; your status must be Unconditional Firm (UF).

You will receive an email notifying you when you are eligible to enrol online. The email will direct you to a password reset facility in order to request a password to be able to login and complete the enrolment process. For information and guidance on this process please make sure you visit our enrolment page – www.cardiffmet.ac.uk/enrolment.

This process is essential in that it will allow you access to your student loan (if applied for), payment of fees, Cardiff Met's IT systems and importantly enable you to obtain your Student MetCard.

You will also receive your Programme Handbook during your Induction Week.

Enrolment for International Students from outside the EU
If you are an international student (from outside the EU) you **will not** be required to enrol online before arriving at Cardiff Met. This is because it is a legal requirement for the university to check immigration documents of international students before they are permitted to enrol onto their courses. For more information about international student enrolment and a list of documents you will need to bring with you, please access the international student pages or contact the Immigration Compliance Team at immigrationregs@cardiffmet.ac.uk or Tel: 029 2041 5644.

Library & Information Services
You will have access to Cardiff Met's Library & Information Services soon after completing your online enrolment. A confirmation email will be sent to you with your Cardiff Met login details. To see the facilities and services available, please refer to www.cardiffmet.ac.uk/library.

Your Student MetCard
A scheduled time for collection of your MetCard will be stated within your Induction Week information. Your MetCard gives you access to all main campus buildings and doors. You can also add money to your MetCard to be able to access and pay at the self-service printers, copiers and Print Studio services. For further benefits of MetCard please click here.

4.   Induction Week Timetable/What to expect when you arrive

MSc Project Management Induction Programme

Session 2019/2020 (September 2019 Entry)

*Please Note: Session 2019/2020 (Feb 2020 Entry), refer to note no: 3 below

Sessions	Indicative Day/Time	Facilitator	Room	Comments
Content around focused MSc Postgraduate Study skills set and expectations, being resourceful and practical, some reality checks, embedding forward planning in your studying and learning, Turnitin and Plagiarism - Don't do it	16th September 2019 1100 – 1300pm	Mike Snelgrove	O0.19	MSc - Postgraduate Study Expectations & Academic Skills (Synthesis of Literature, Critical Thinking & Critical Evaluation)
Enrolment at Llandaff Learning Centre	16th September 2019	Afternoon 1300 – 1600 (Your own time) to sort your enrolment and Cardiff Met ID Cards		
MSc Project Management – Welcome, Introduction, Course Information (A to Z)	17th September 2019 1100 – 1300pm	Langes Supramaniam	O1.10	MSc Project Management Programme Introduction, Timetable, Assessment Methods & Academic Regulations
Adjusting Life in UK, Professional Etiquette and Managing Expectations	17th September 2019 1400 – 1600pm	Mike Snelgrove	O1.14	Dealing with UK and International Cultures and Etiquettes

**Freshers Fayre	18th September 2019	Cardiff School of Management Llandaff Campus		
How to cope with UK's culture (Cultural Adjustments) Managing UK's Postgraduate (MBA) Expectations How to be a successful MBA Student Masterness and Masterliness in your MBA - How to achieve this	19th September 2019 1400 – 1500pm	Staff from the International and Welfare Office/International Academic Advice	O1.10	Adjusting Life in HE – Managing Expectations Turnitin and Plagiarism – Don't Do It
Library workshop, Library Tour & Library General Information	20th September 2019 0900 – 1000 am	Jamie Finch & Nicola Herbert, Library	TBC	Journal & Scholarly Databases, Metsearch, Literary Search, Referencing Methods, Citations, MSc Postgraduate Study quality of search and references, Refining and further Refining
Free time to explore the city and work around Cardiff Met's Student Systems and Moodle (On your own)	20th September 2019	Please use this time to get yourself familiarise with the University's Student Systems/Portal, Cardiff Met's Apps, Library, Student Union, Career's Office (MetHub), Navigating around the Llandaff Campus (On your own) **METFEST		

Please Note:

1. Sessions are still indicative, sessions/days/time may change, brought forward/backward, revised, updates and still subject to confirmation. We will advise to students **ASAP** if this is the case. Couple of sessions above may be shared with other Postgraduate Programmes and International and Welfare Office may run some of the sessions above, again this will be advised **ASAP**

2. Attendance to all induction sessions are **COMPULSORY & MANADATORY to ENSURE YOU CLEARLY UNDERSTAND THE A TO Z OF MANAGING YOUR STUDY AND LEARNING IN THIS PROGRAMME, HOW TO BE RESOURCEFUL, MEANINGFULLY DRIVING THRU THE EXPECTATIONS OF POSTGRADUATE TAUGHT MASTERS STUDY.**

3. *** February 2020 Entry Induction will have similar sessions as above (caveat no: 1 above still applies). Schedule (days, times and room will be confirmed shortly).**

4. **Freshers Fayre and METFEST - https://www.cardiffmetsu.co.uk/freshers2019/ (please refer to this web link)

5. **Attendance / Timetable**

Timetable is still indicative and will be firmed before the start of next academic year (2019/2020). You will be sent a copy of the timetable as soon as this was made available. Lectures and Seminars (ALL face to face) will be spread throughout the week (for 12 weeks) for Semester 1 and Semester 2.

There are 8 CORE MODULES AND 3 SEMESTERS for this MSc Project Management.

ALL THESE 8 MODULES ARE COMPULSORY AND MANDATORY IN ORDER TO SUCCESSFULLY COMPLETE THE PROGRAMME.

Details are furnished as below.

Please Note:

Attendance to ALL scheduled Lectures, Seminars, Tutorials and Workshops ARE ABSOLUTELY MANDATORY AND COMPULSORY. THERE IS NO EXCEPTION TO THIS RULE. Students performance highly correlate to regular attendance, achievement and successful completion.

You can ONLY learn and develop when you engage and meet your lecturers, tutors and colleagues.

Generally, as a guidance you are looking at the following:

Teaching starts the week of 23rd September 2019 (for Oct 2019 Entry).

Teaching starts the week of 27th January 2020 (for Feb 2020 Entry) – Please note the schedule for Feb 2020 starters will be made available shortly or contact the Programme Director.

Sept 2019 Start:

Semester 1 Modules (Runs through Sept 2019 – Dec 2019);

Induction is during the week of 16th September 2019

1st Semester teaching starts during the week of 23rd September 2019

You will have Christmas and New Year, Festive Season where the University will be shut from 16th Dec 2018 to 5th Jan 2020.

Semester 2 will resume week of 27th January 2020.

3 Modules in Semester 1:

MPM7001: Project Management Theory and Practice

2 Hours Lecture and 2 Hours Seminar

MPM7002: Project Leadership

2 Hours Lecture and 2 Hours Seminar

MPM7003: Strategic Project Management

2 Hours Lecture and 2 Hours Seminar

For all three modules above you will have combination of face to face lectures and seminars, self-driven workshop sessions, project review sessions, on-line forum activities (Moodle), range of other studying and learning activities. You will also have summative assessment (formally assessed) spread through the months of November 2019 and December 2019. You will be given an assessment schedule for the academic year during the induction week. You would need to very pro-active in the prep work, planning and eventually completing the assessments as you may have multiple submissions spread throughout semester 1. Format of assessments is report, reflective log, team presentations and Project Charter production.

There is an expectation for students to be undertaking self-driven and independent studying and learning applying wide range of resources available from our library and public domains.

Each module is facilitated by a Module Leader (Lecturer) and any queries no matter how small, big or trivial please contact them in the first instance and they will put you in the right direction. Bigger issues/programme level clarification, please contact the Programme Director.

Semester 2 Modules (Runs Through Jan 2020 – May 2020)

2nd Semester teaching starts during the week of 27th January 2020

You will have three weeks Easter vacation where there will be no lectures and seminars or any form of teaching from the week of 6th April 2020 up to the week of 20th April 2020.

Semester 2 will resume week of 27th April 2020.

4 Modules in Semester 2:

MPM7004: Project Risk Management

2 Hours Lecture and 2 Hours Seminar

MPM7005: Project Commercial Management

2 Hours Lecture and 2 Hours Seminar

MPM7006: Project Management Innovations

2 Hours Lecture and 2 Hours Seminar

MPM7007: Managing Mega and Complex Projects

2 Hours Lecture and 2 Hours Seminar

Similarly, as above. For all four modules above you will have combination of face to face lectures and seminars, self-driven workshop sessions, project review sessions, on-line forum activities (Moodle), range of other studying and learning activities. You will also have summative assessment (formally assessed) spread through the months of March 2020, April 2020 and May 2020. You will be given an assessment schedule for the academic year during the induction week. You would need to very pro-active in the prep work, planning and eventually completing the assessments as you may have multiple submissions spread throughout semester 2. Format of assessments is case study report, reflective report, team presentations and Poster.

There is an expectation for students to be undertaking self-driven and independent studying and learning applying wide range of resources available from our library and public domains.

Each module is facilitated by a Module Leader (Lecturer) and any queries no matter how small, big or trivial please contact them in the first instance and they will put you in the right direction. Bigger issues/programme level clarification, please contact the Programme Director.

Semester 3 Modules (Runs Through June 2020 – Sept 2020)

1 Final Module in Semester 3

MPM7008: Capstone Project in Semester 3

Face to Face Workshops and Individual Project Supervisions by an Academic Supervisor. You will be allocated an Academic Supervisor who will guide you through the requirements to progress and complete this module successfully.

Further details on expectations and requirements will be provided during Semester 3.

All assessments for all modules are by written Coursework. There is NO exam in this Programme or any of the modules self-contained in this Programme. Coursework could be written report, reflective logs, team and individual presentations, poster, case study report and reflective report.

You will be advised of the specific requirements, format, structure, breadth and depth by the respective Module Leaders (Lecturers). Any queries about any module's assessment will need to be directed to the Module Leader in the first instance.

Please Note:

Feb 2020 starters will have a different sequence and please contact the Programme Director for further information. You will be doing exactly the same modules as above.

ATTENDANCE MONITORING:

APPLIES TO ALL SEMESTERS 1, 2 AND 3:

ATTENDANCE TO ALL SCHEDULED LECTURES, SEMINARS INCLUDING PARTICIPATION IN FORMATIVE AND SUMMATIVE ASSESSMENTS ARE MANDATORY AND COMPULSORY.

Any ABSENCES and NON ATTENDANCE MUST BE AUTHORISED

You can very much appreciate meaningful studying and learning could only be achieved if you attend ALL scheduled sessions (Lectures and Seminars) and involved in all form of formal and informal interactions throughout this Programme.

Students Programme/Modules Completion, Achievement and Success directly co-relates to Students Attendance

THERE IS NO EXCEPTION TO THIS RULE.

6. Useful links

- Academic Handbook - http://www.cardiffmet.ac.uk/registry/academichandbook/Pages/default.aspx

- [Accommodation](#)

- [Additional Costs](#)
  Additional costs are any mandatory or optional expenses, in addition to tuition fees, that need to be paid for by students to fully participate and complete their studies.

- [Admissions Policy](#)

- http://www.cardiffmet.ac.uk/about/sustainability/Pages/Travel-and-Transport.aspx - Travel and Transport

  Once you are on campus and have collected your student ID card you will be able to request access to the various bike shelters around our campuses.

- [Campus Maps & Met Rider](#)

- [Cardiff Met News](#)

- [Cardiff Met Sport & Facilities](#)

- [Cardiff Met SU](#) *including Freshers information & wristbands*

- [DBS](#)
  If your programme involves you coming into contact with children and young or vulnerable people then you will have been asked to carry out a criminal records check as part of your offer.

- [Occupational Health](#)
  To comply with current Health & Safety legislation, all Cardiff Met students undertaking a healthcare-related programme at Cardiff School of Health Sciences (involving a clinical placement component), are required to participate in a mandatory Occupational Health Screening assessment. Additionally, certain courses are also required to adhere to the Department of Health's immunisation and vaccination programme.

- [Student Finance](#)
  For information on tuition fees, alumni discount, loans and scholarships, as well as contact information for the Student Finance Advisory Service.

- [Student Handbook](#)

- [Student Services](#)
  For help during your time with us in relation to your health, welfare, lifestyle and future career. The aim is to provide you with all the support you need to ensure your studies are as enjoyable and successful as possible. Services also include counselling, disability and chaplaincy.

- [Term Dates](#)

- [Virtual Tours](#)
  [Have another look around our campus and facilities with our guided virtual tours](#)

- https://study.cardiffmet.ac.uk/Library/Pages/Home.aspx - Library and Information Services

- https://metsearch.cardiffmet.ac.uk/primo-explore/search?vid=44WHELF_CMU_NUI1&lang=en_US – MetSearch

- http://study.cardiffmet.ac.uk/IT/Pages/Home2.aspx - IT A to Z and IT Help Desk

- https://www.cardiffmet.ac.uk/about/Pages/Moodle.aspx - Moodle, Cardiff Met's Virtual Learning Environment

Please read this Joining Information together with the following documents:

- Academic Handbook 2019/2020
- International Students Handbook 2018/2019
- Students Handbook 2018/2019
- Student Charter

Available from these links below:

- http://www.cardiffmet.ac.uk/registry/academichandbook/Pages/default.aspx (Academic Handbook)
- http://www.cardiffmet.ac.uk/study/studentservices/Pages/Student-Handbook-and-Student-Charter.aspx   (Student Handbook and Student Charter)
- http://campaigns.cardiffmet.ac.uk/documents/international/International-Student-Handbook-2018.pdf (International Students Handbook)
- http://www.cardiffmet.ac.uk/registry/Pages/Plagiarism.aspx - Plagiarism
- https://www.cardiffmet.ac.uk/registry/academichandbook/Documents/AH1_08_05.pdf - Code of Practice on Plagiarism
- https://www.cardiffmet.ac.uk/registry/academichandbook/Documents/AH1_08_03.pdf - Guidelines on Penalties for Unfair Practice
- https://www.cardiffmet.ac.uk/registry/academichandbook/Documents/AH1_08_01.pdf - Unfair Practice Procedure

Other relevant and useful links throughout your MBA Study and Journey with Cardiff Met:

- http://www.cardiffmet.ac.uk/study/newstudents/pg/Pages/default.aspx - Welcome Postgraduate Students
- http://www.cardiffmet.ac.uk/study/newstudents/Pages/Enrolment.aspx - Enrolment Information A to Z
- http://www.cardiffmet.ac.uk/international/study/info/Pages/Important-Dates.aspx - Practical Information and Important Dates
- http://www.cardiffmet.ac.uk/international/study/info/Pages/default.aspx - International Stident Accommodation, Arrival and Visa
- https://www.cardiffmetsu.co.uk/metfest/ - METFEST & Freshers Fayre
- http://www.cardiffmet.ac.uk/study/adviceforapplicants/Pages/Admissions-Policy.aspx - Admissions Policy
- http://www.cardiffmet.ac.uk/accommodation/Pages/default.aspx - Accommodation
- http://www.cardiffmet.ac.uk/about/campuses/Pages/default.aspx - Campuses and Locations
- http://www.cardiffmet.ac.uk/study/finance/Pages/Postgraduate,-Research-and-Part-Time-Students-.aspx – Fees and Finance
- http://www.cardiffmet.ac.uk/international/study/info/Pages/Airport-Welcome.aspx - Airport Welcome and International Arrival Information
- http://www.cardiffmet.ac.uk/international/study/info/Pages/Important-Dates.aspx - Important Dates September 2019 and January 2020
- http://www.cardiffmet.ac.uk/international/study/info/Pages/Visas-and-Immigration.aspx - Visa and Immigration
- http://www.cardiffmet.ac.uk/study/studentservices/Pages/i-zone.aspx - i-Zone
- http://www.cardiffmet.ac.uk/study/studentlife/Pages/Cardiff---About-the-city.aspx - Living in Cardiff
- http://www.cardiffmet.ac.uk/study/finance/bursaries/Pages/default.aspx - Bursaries and Scholarships
- http://www.cardiffmet.ac.uk/international/Pages/default.aspx - International Office
- http://www.cardiffmet.ac.uk/international/currentstudents/Pages/default.aspx - International Student Advice Centre
- http://www.cardiffmet.ac.uk/international/currentstudents/Pages/International-Welfare-Advice.aspx - International Welfare Advisory Service
- http://www.cardiffmet.ac.uk/international/currentstudents/Pages/International-Immigration-Advisory-Service.aspx - International Immigration Advisory Service
- http://www.cardiffmet.ac.uk/international/currentstudents/international-academic-advice/Pages/default.aspx - International Academic Advice
- http://www.cardiffmet.ac.uk/registry/academichandbook/Pages/Ah1_05.aspx - Mitigating Circumstances and Special Cases
- http://www.cardiffmet.ac.uk/registry/academichandbook/Documents/AH1_05_01E.pdf - Mitigating Circumstances Procedure
- https://www.cardiffmet.ac.uk/study/studentservices/Pages/MetHub.aspx - MetHub
- https://www.cardiffmet.ac.uk/about/careers/Pages/default.aspx - Careers Service

- http://study.cardiffmet.ac.uk/AcSkills/Pages/default.aspx - Academic Skills
- http://study.cardiffmet.ac.uk/AcSkills/Pages/Studying.aspx - Studying
- http://study.cardiffmet.ac.uk/AcSkills/Pages/Writing.aspx - Academic Skills Writing
- http://study.cardiffmet.ac.uk/AcSkills/Pages/Criticality.aspx - Criticality
- http://study.cardiffmet.ac.uk/AcSkills/Pages/Referencing.aspx - Referencing

Project Management Professional Institutions and Membership:

There are three main recognised bodies for project management who provide a range of project management best-practice methodology, principles, qualifications, certifications and professional membership. Reassuringly, there is considerable overlap concerning what each of the three bodies considers as best-practice project management.

The differences between the three bodies tends to be more related to the level, focus, breadth and depth of project management principles, processes, techniques and methods rather than there being any fundamentally conflicting views about best-practice project management.

The three-main recognised project management bodies are:

1. **Association for Project Management (APM)** – Their aim is to develop and promote project management across all sectors of industry. At the heart of APM ethos is the APM Body of Knowledge (APM BoK) in its 6th edition, comprising sixty-nine knowledge areas required to manage any successful project. APM BoK provides a framework and key principles for managing projects.

2. **Project Management Institute (PMI)** – At the heart of the PMI philosophy is 'A Guide to the Project Management Body of Knowledge (PMBOK Guide)' in its 6th edition. The PMBOK Guide comprises core project management processes and techniques, and also includes professional responsibility covering extensively ten knowledge areas. There are several other Foundational Standards (The Standard for Program Management, 4th Edition, The Standard for Portfolio Management, 4th Edition, Organisational Project Management Maturity Model (OPM3) 3rd Edition and The PMI Guide to Business Analysis) Practice Standards (Practice Standard for Project Risk Management, Practice Standard for Earned Value Management, 2nd Edition, Practice Standard for Project Configuration Management, Practice Standard for Work Breakdown Structure, Practice Standard for Scheduling, 2nd Edition, Practice Standard for Project Estimating and Project Manager Competency Development Framework, 3rd Edition) and Frameworks and Practice Guides (Agile, Requirements Management, Governance of Portfolios, Programs and Projects, Business Analysis for Practitioners, Implementing Organisational Project Management, Navigating Complexity and Management Change in Organisations).

3. AXELOS – owners of the PRINCE2 method for managing projects. PRINCE2 is an acronym for Projects In Controlled Environments. PRINCE2 is a structured process-based method for effective project management. AXELOS is a joint venture company, created in 2013 by the Cabinet Office on behalf of Her Majesty's Government (HMG) in the United Kingdom and Capita plc, to manage, develop and grow the Global Best Practice portfolio. AXELOS boasts an already enviable track record and an unmatched portfolio of globally recognized best practice qualifications.

AXELOS is responsible for developing, enhancing and promoting a number of best practice methodologies used globally by professionals working primarily in project, programme and portfolio management, IT service management and cyber resilience.

The methodologies, including ITIL®, PRINCE2®, MSP® and our collection of cyber resilience best practice products, RESILIA®, are adopted by private, public and voluntary sectors in more than 150 countries to improve employees' skills, knowledge and competence in order to make both individuals and organizations work more effectively.

AXELOS is committed to nurturing best practice communities on a global scale. In addition to globally recognized qualifications, AXELOS equips professionals with a wide range of content, templates and toolkits.

5. **APMG's PM4SD (Project Management for Sustainable Development)**

Cardiff School of Management is now an Accredited Training Organisation (ATO) certified by APMG International to deliver the ground-breaking project management methodology. Endorsed and recognised by the European Union, Industry and Government bodies, the PM4SD methodology consolidates and builds on the PRINCE2® Project Management Methodology – a structured method for effective, participatory and transparent project management, the de facto standard used extensively by the United Kingdom Government and widely recognized and used in the public and private sector, worldwide.

APMG (APM Group) International is the most reputable global accreditation and examination institute. APMG accredits organizations to deliver training courses and consultancy services for a broad range of professional certification schemes. Their long history of accrediting organizations worldwide – combined with their rigorous assessment process means that APMG accredited organizations are recognized for their commitment to delivering exceptional service.

APMG have a diverse portfolio of certification schemes including internationally renowned solutions for project, business and IT management, Cyber Security and Public-private partnerships.

Their portfolio of certification schemes – supported by their network of APMG accredited organizations makes it easy to find a nearby training course or consultancy service.

APMG's certification schemes, exam and accreditation services support their goal of enabling organizations and professionals to maximise their effectiveness through use of the latest methodologies and core competencies.

PM4SD applies when public or private organizations need to plan and manage the delivery of projects embedded with sustainability principles. PM4SD provides a guarantee for public authorities and industry that projects will be transformed into concrete actions with clearly defined roles and responsibilities leading to positive impacts on local communities, the local economy and the natural environment.

PM4SD was developed in partnership with FEST, the Foundation for European Sustainable Tourism, an organization dedicated to supporting governments, academies and organisations in planning, delivering and managing tourism programs and projects with sustainability.

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This programme will examine each approach and provide information to allow students to evaluate key requirements for their own needs and requirements and subsequently to effectively consider and apply the relevant project management terminologies, methods, processes and languages to their own future organisation, most common for their anticipated future clients, stakeholders or industry sector projects, programs and portfolios. It will also provide information in relation to qualifications or professional status that can be gained via each body, both in terms of individuals and organisations. The Programme director and module tutors will be able to provide the guidance and information around membership and qualifications within these three bodies.

As we can appreciate both APM (Association of Project Management) and PMI (Project Management Institute) are renowned and globally leading advocators of project management, program management and portfolio management practices wide across sectors, industries and disciplines.

Project Management Institute (www.pmi.org)

Project Management Institute is the world's leading not-for-profit professional membership association for the project, program and portfolio management profession. Founded in 1969, PMI delivers value for more than 2.9 million professionals working in nearly every country in the world through global advocacy, collaboration, education and research. PMI advances careers, improves organizational success and further matures the profession of project management through its globally recognized standards, certifications, resources, tools, academic research, publications, professional development courses, and networking opportunities. As part of the PMI family, Human Systems International (HSI) provides organizational assessment and benchmarking services to leading businesses and government, while ProjectManagement.com and ProjectsAtWork.com create online global communities that deliver more resources, better tools, larger networks and broader perspectives (extract from www.pmi.org , accessed on the 19th July 2019).

You will have an opportunity to subscribe as student member of PMI. If you are enrolled full time in a degree-granting program at a college or university that has U.S. accreditation, or the global equivalent, you are eligible for a PMI student membership. Your membership publications will be delivered electronically to your email address. This membership offer does not include print publications sent to you via postal mail. For 2018, it cost USD $32 to join and USD $32 to renew. You could also consider taking up the Chapter Membership (UK Chapter is equally very active in

promoting project management). Fees vary for different chapters. You can find membership information and chapter near you from this link: http://www.pmi.org/membership/membership-types-of-memberships.aspx

The PMI PMP qualification has a much wider global presence and international following with over 694,536 individuals with active PMP. It is very strong in the USA, Canada, Mexico, South America, Asia and many other parts of the world. To be eligible for the PMP credential, you must meet certain educational and professional experience requirements. All project management experience must have been accrued within the last eight consecutive years prior to your application submission.

So, your decision really depends upon where you see you project management career taking you. If it is within the UK then follow the APM route, if you want to work outside the UK, or for a USA based multi-national then go for PMP. In some cases, it can be worth doing the APMP first and then the PMP once you have the experience. The bodies of knowledge are quite complementary. Further information is available from this link,

http://www.pmi.org/~/media/PDF/Certifications/handbooks/project-management-professional-handbook-pmp.ashx

Association of Project Management (www.apm.org.uk)

The award-winning Association for Project Management is committed to developing and promoting project and programme management through its FIVE Dimensions of Professionalism. There are a number of ways in which you can benefit from what we do, including:

- membership,

- qualifications,

- events,

- publications,

- online services.

The association is a registered charity with over 21,650 individuals and 570 corporate members making it the largest professional body of its kind in Europe. As part of its strategy to raise awareness and standards in the profession it is currently in the process of applying for a Royal Charter. APM's mission statement is "To provide leadership to the movement of committed organisations and individuals who share our passion for improving project outcomes" (extract from www.apm.org.uk , accessed on the 19th June 2018). You will also have an opportunity to subscribe as student member of APM. You can obtain further information from this link, https://www.apm.org.uk/Grades

The APM qualifications are most recognised in the UK and mostly by the individual and corporate members of the APM. They have a wide range of qualifications from and introductory level to the managers of complex projects. The APMP is a foundation level qualification, which covers all the basics of project management and leads to a 3-hour written exam. Please refer to the most recent and up-to-date information about APM's offering of professional qualifications and professional affiliations in Project Management, available from this link - https://www.apm.org.uk/qualifications-and-training/ accessed on the 19th June 2018.

This Programme is designed and developed, the content is in alignment to APM's and PMI's body of knowledge and competencies development framework and it has both a real competitive edge but also a more holistic approach and effective approach to project management in your studying and learning with us.

Your learning with us truly goes back to the work place. We are very hopeful to prepare you for a successful career in a collaborative world of projects, programmes and portfolios.