

**MSc Accounting & Finance
MSc Banking & Finance
MSc Economics & Finance
MSc Financial Management**

CARDIFF SCHOOL OF MANAGEMENT

Induction & Enrolment Information

Academic Year 2019/2020



**Cardiff
Metropolitan
University**

**Prifysgol
Metropolitan
Caerdydd**

CONTENTS

1. [Welcome from your Teaching Team](#)
2. [Preliminary Reading/Viewing List](#)
3. [Enrolment / Student MetCard Collection](#)
4. [Induction Week Timetable](#)
5. [Draft Timetable / Typical Attendance](#)
7. [Useful links](#)

1. Welcome from your Teaching Team

I would like to wish you a very warm welcome to your MSc programme at Cardiff Metropolitan University. As an adult learner – and possibly, a practicing professional – you will be bringing valuable experience to the course. The aim is for you to build upon this experience and I hope, enjoy your study.

Postgraduate team colleagues and I are very aware that: for many of you this will be a natural progression flowing on from a previous qualification; for some of you this will be a return to study after a long period of time; and for others it will be attending University to receive formal recognition of the work that you do in the workplace. These programmes have, therefore, been designed to cater for the needs of a wide range of candidates from various settings. Whatever your route into the course, be assured that the programme team will endeavour to provide appropriate support and encouragement. Further, these programmes have all been designed within the couple of years in conjunction with leading national and international organisations, such as the Principality Building Society and France Telecom, so you can be assured that they are relevant to your career aspirations.

it is important to recognise the commitment you are making; you may have work commitments, home/family commitments and social commitments, and taking on this course injects another commitment – a commitment to study. You will have the challenge of managing these varying commitments.

As a “postgrad” you’ll find yourself with more free time than on previous courses but can I encourage you to use that time productively - there are three levels of award that can detailed on your certificate , Pass, Merit & Distinction and to achieve the higher awards you need 60% or 70% averages.



Dr Ricky Li
Postgraduate Programmes Director

2. Preliminary Reading/Viewing List

You are recommended to start reading quality financial newspapers from your own country in addition to the Wall Street Journal (US) and the Financial Times (UK). Please make sure you only use free version and not annual subscription versions as several useful sources will be available free to you when you enrol.

3. **Enrolment / Student MetCard Collection**

Enrolment is an essential process that confirms your status as a Cardiff Met student and also gives you access to Cardiff Met IT systems, payment of fees, and, importantly, enables you to obtain your Student MetCard. ID cards will be issued during induction.

You can complete the online Self-Enrolment process from any computer through the Cardiff Met Self Service system once you have received your **Enrolment Email**.

On receipt of your Enrolment Email, please begin your Self-Enrolment by going to the www.cardiffmet.ac.uk/enrolment webpage and following the step-by-step guidance provided. Access to the Enrolment section of the Cardiff Met Self Service system will require you to login with a username and password. **Please input the same username and password you originally used to apply with.** Guidance is provided for forgotten usernames/passwords. Please note that in order to Self-Enrol, your status with Cardiff Met must be **Unconditional Firm (UF)** i.e. all conditions met and place accepted.

Enrolment / Induction

Monday 16th - Friday 20th September 2019

Semester 1

Monday 23rd September 2019 - Friday 13th December 2019

Postgraduate Exams / Assessment

Monday 6th January - Friday 17th January 2020

Semester 2

Monday 27th January - Friday 8th May 2020

Postgraduate Exams

Monday 11th - Friday 22nd May 2020

4. Induction Week Timetable

Below is a schedule of your first week with us. As well as following this, you can also find more information on what to expect when you arrive on our New Students pages (www.cardiffmet.ac.uk/newstudents).

MONDAY 16 th SEPTEMBER	TUESDAY 17 th SEPTEMBER	WEDNESDAY 18 th SEPTEMBER	THURSDAY 19 th SEPTEMBER	FRIDAY 20 th SEPTEMBER
<p>Please today to sort out student ID, university IT account, bank accounts and register with a local GP</p>	<p>Welcome to the MSc Suite</p> <p>With Dr Ricky Li</p> <p>9-11am</p> <p>Room TBC</p> <p>Library Induction</p> <p>With Jamie Finch</p> <p>1-3pm</p> <p>Room TBC</p>	<p>Bloomberg Introduction</p> <p>With Dr Ricky Li</p> <p>&</p> <p>Question & Answer on University Procedures</p> <p>Time TBC</p> <p>Room O308</p> <p>Module Fayre</p> <p>With Module Leaders</p> <p>2-4pm</p> <p>Room TBC</p>	<p>Please use this morning to sort out student ID, university IT account, bank accounts and register with a local GP.</p> <p>Introduction to the Student's Union</p> <p>TBC</p>	<p>Please use today to sort out student ID, university IT account, bank accounts and register with a local GP.</p>

5. Draft Timetable / Typical Attendance

You will be studying on Campus for approximately 12 hours per week with an expectation that you set aside a further 28 hours per week in guided and self study. As far as possible we try to schedule all the teaching on 3 days per week but this cannot be guaranteed and may be impossible for some option combinations.

At this point the timetable has not been finalised and we will contact you closer to the start of term to update you.

*Please note the following draft Semester 1 timetables are subject to change. Final version will be confirmed in September

MSc Accounting and Finance

MSC AC & FIN 1 FT (Sept)

[illegible]

MSc Banking and Finance

MSC BANK & FIN 1 FT (Sept)

	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00
Mon	BAC7009_S1/L1/01 Wealth Mgmt 9-20 LEC				24 O308[II] CSM-RL				BAC7002_S1/S1/0124 Quant Finance 10-20 SEM	O109[II] CSM-CSS	BAC7014_S1/S1/0115 Innov and Risk Mgt 10-20 SEM				A017a[II] CSM-KM1				
Tue									BAC7008_S1/W1/01 Global Financial Institutions 9-20 WKSP	15 O308[II] CSM-SR					MSM7028_S1/L1/01 Principles of Islamic Fin 9-20 LEC	20 O215[II] CSM-AZ			
Wed					MSM7011_S1/L1/01 Corp Fin & Risk 9-20 LEC	48 E101[III] CSM-CSS													
Thu																			
Fri					BAC7014_S1/L1/0115 Innov and Risk Mgt 9-20 LEC	O019[II] CSM-KM1			BAC7002_S1/L1/01 Quant Finance 9-20 LEC	24 O110[III] CSM-CSS					MSM7011_S1/S1/0224 Corp Fin & Risk (Grp B) 10-20 SEM	A019[III] CSM-CSS			

MSc Economics and Finance

MSC ECON & FIN 1 FT (Sept)

	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00
Mon									BAC7002_S1/S1/01 Quant Finance 10-20 SEM CSM-CSS	24 O109[U]									
Tue	BEC7004_S1/S1/01 Macro Analysis 10-20 SEM CSM-AN	10 O209[U]										BEC7004_S1/L1/01 Macro Analysis 9-20 LEC CSM-AN	10 O115[U]		MSM7028_S1/L1/01 Principles of Islamic Fin 9-20 LEC	20	O215[U]		CSM-AZ
Wed					MSM7011_S1/L1/01 Corp Fin & Risk 9-20 LEC CSM-CSS	10 E101[U]									BEC7005_S1/S1/01 Microeconomic Analysis 10-20 SEM	10	O019[U]		CSM-RP
Thu																	BEC7005_S1/L1/01 Microeconomic Analysis 9-20 LEC CSM-RP	10 O307[U]	
Fri									BAC7002_S1/L1/01 Quant Finance 9-20 LEC CSM-CSS	24 O110[U]					MSM7011_S1/S1/02 Corp Fin & Risk (Gp B) 10-20 SEM CSM-CSS	24 A019[U]			

MSc Financial Management

MSC FIN MGT I FT (Sept)

	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00
Mon	HLT7031_S1/L3/01 70 D106[II] Man People & Mkts 13-20 LEC3 CSM-EJD																		
	BAC7009_S1/L1/01 Wealth Mgmt 9-20 LEC CSM-RL				24	O308[II]													
	MPM7001_S1/L1/01 48 E101[II] Proj Mgt Theory & Prac 9-20 LEC CSM-LS								BAC7002_S1/S1/01 24 O109[II] Quant Finance 10-20 SEM CSM-CSS										
Tue	MBA7005_S1/S1/01 24 O110[II] Mgt of Finance 10-20 SEM CSM-KSK				MSM7011_S1/S1/01 24 A014[II] Corp Fin & Risk (Grp A) 10-20 SEM CSM-CSS										MSM7028_S1/L1/01 20 O215[II] Principles of Islamic Fin 9-20 LEC CSM-AZ				
Wed					MSM7011_S1/L1/01 48 E101[II] Corp Fin & Risk 9-20 LEC CSM-CSS														
Thu									MBA7005_S1/L1/01 24 O109[II] Mgt of Finance 9-20 LEC CSM-KSK										
Fri									HLT7031_S1/L1/01 70 D106[II] Man People & Mkts 9-12 LEC1 CSM-EB, CSM-EJD										
									HLT7031_S1/L2/01 70 D106[II] Man People & Mkts 13-20 LEC2 CSM-EB										
	MPM7001_S1/S1/01 24 O019[II] Proj Mgt Theory & Prac 10-20 SEM CSM-LS								BAC7002_S1/L1/01 24 O110[II] Quant Finance 9-20 LEC CSM-CSS										

6. Useful links

- [Academic Handbook](#)

- [Accommodation](#)

- [Admissions Policy](#)

- [Bike Shelters](#)

Once you are on campus and have collected your student ID card you will be able to request access to the various bike shelters around our campuses.

- [Campus Maps & Met Rider](#)

- [Cardiff Met News](#)

- [Cardiff Met Sport & Facilities](#)

- [Cardiff Met SU](#) *including Freshers information & wristbands*

- [Student Finance](#)

For information on tuition fees, alumni discount, loans and scholarships, as well as contact information for the Student Finance Advisory Service.

- [Student Handbook](#)

- [Student Services](#)

For help during your time with us in relation to your health, welfare, lifestyle and future career. The aim is to provide you with all the support you need to ensure your studies are as enjoyable and successful as possible. Services also include counselling, disability and chaplaincy.

- [Virtual Tours](#)

Have another look around our campus and facilities with our guided virtual tours