



**MSc Accounting & Finance
MSc Banking & Finance
MSc Economics & Finance
MSc Financial Management**

CARDIFF SCHOOL OF MANAGEMENT

**Induction & Enrolment Information
For January 2020 entry
Academic Year 2019/2020**



**Cardiff
Metropolitan
University**

**Prifysgol
Metropolitan
Caerdydd**

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1. Welcome from your Teaching Team

I would like to wish you a very warm welcome to your MSc programme at Cardiff Metropolitan University. As an adult learner – and possibly, a practicing professional – you will be bringing valuable experience to the course. The aim is for you to build upon this experience and I hope, enjoy your study.

Postgraduate team colleagues and I are very aware that: for many of you this will be a natural progression flowing on from a previous qualification; for some of you this will be a return to study after a long period of time; and for others it will be attending University to receive formal recognition of the work that you do in the workplace. These programmes have, therefore, been designed to cater for the needs of a wide range of candidates from various settings. Whatever your route into the course, be assured that the programme team will endeavour to provide appropriate support and encouragement. Further, these programmes have all been designed within the couple of years in conjunction with leading national and international organisations, such as the Principality Building Society and France Telecom, so you can be assured that they are relevant to your career aspirations.

It is important to recognise the commitment you are making; you may have work commitments, home/family commitments and social commitments, and taking on this course injects another commitment – a commitment to study. You will have the challenge of managing these varying commitments.

As a “postgrad” you’ll find yourself with more free time than on previous courses but can I encourage you to use that time productively - there are three levels of award that can be detailed on your certificate, Pass, Merit & Distinction and to achieve the higher awards you need 60% or 70% averages.



Dr Ricky Li
Postgraduate Programmes Director

2. Preliminary Reading/Viewing List

You are recommended to start reading quality financial newspapers from your own country in addition to the Wall Street Journal (US) and the Financial Times (UK). Please make sure you only use free version and not annual subscription versions as several useful sources will be available free to you when you enrol.

3. Enrolment / Student MetCard Collection

Enrolment is an essential process that confirms your status as a Cardiff Met student and also gives you access to Cardiff Met IT systems, payment of fees, and, importantly, enables you to obtain your Student MetCard. ID cards will be issued during induction.

You can complete the online Self-Enrolment process from any computer through the Cardiff Met Self Service system once you have received your **Enrolment Email**.

On receipt of your Enrolment Email, please begin your Self-Enrolment by going to the www.cardiffmet.ac.uk/enrolment webpage and following the step-by-step guidance provided. Access to the Enrolment section of the Cardiff Met Self Service system will require you to login with a username and password. **Please input the same username and password you originally used to apply with.** Guidance is provided for forgotten usernames/passwords. Please note that in order to Self-Enrol, your status with Cardiff Met must be **Unconditional Firm (UF)** i.e. all conditions met and place accepted.

Enrolment / Induction

Monday 20th - Friday 24th January 2020

First Semester (Semester 2)

Monday 27th January - Friday 8th May 2020

Easter Vacation (no teaching)

Monday 6th – 24th April 2020

Postgraduate Exams / Assessment

Monday 11th - Friday 22nd May 2020

Second Semester (Semester 1)

Monday 27th January - Friday 8th May 2020

Postgraduate Exams

Monday 11th - Friday 22nd May 2020

4. Induction Week Timetable

Below is a schedule of your first week with us. As well as following this, you can also find more information on what to expect when you arrive on our New Students pages (www.cardiffmet.ac.uk/newstudents).

MONDAY 20 th January	TUESDAY 21 st January	WEDNESDAY 22 nd January	THURSDAY 23 rd January	FRIDAY 24 th January
<p>Please use today to sort out student ID, university IT account, bank accounts and register with a local GP</p>	<p> Welcome to the MSc Suite With Dr Ricky Li 10-12am Room O320 </p> <p> Library Induction With Jamie Finch 1-3pm Room O308 </p>	<p> Bloomberg Introduction With Dr Ricky Li & Question & Answer on University Procedures 10-12 Room O308 </p> <p> Module Fayre With Module Leaders 2-4pm Room O308 </p>	<p>Please use this morning to sort out student ID, university IT account, bank accounts and register with a local GP.</p>	<p>Please use today to sort out student ID, university IT account, bank accounts and register with a local GP.</p>

5. Draft Timetable / Typical Attendance

You will be studying on Campus for approximately 12 hours per week with an expectation that you set aside a further 28 hours per week in guided and self study. As far as possible we try to schedule all the teaching on 3 days per week but this cannot be guaranteed and may be impossible for some option combinations.

At this point the timetable has not been finalised and we will contact you closer to the start of term to update you.

*** Please note the following draft Semester 1 timetables are subject to change.**

MSc Accounting and Finance

MSC AC & FIN 1 FT (Jan)

	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	
Mon					BAC7005_S2/L1/01 48 E101[III] Contemp Iss in ABEF 27-36, 40-41 LEC CSM-KM1															
Tue	BAC7005_S2/S1/01 24 O110[III] Contemp Iss in ABEF 28-36, 40-41 SEM CSM-KM1														BAC7010_S2/S1/01 14 O115[III] Adv Financial Mgt 28-36, 40-41 SEM CSM-RG					
Wed									MBA7006_S2/S1/01 24 O109[III] Finance of Int Bus 28-36, 40-41 SEM CSM-CSS											
									MBA7005_S2/L1/01 24 O113[III] Mgt of Finance 27-36, 40-41 LEC CSM-KSK											
Thu									BAC7010_S2/L1/01 14 O115[III] Adv Financial Mgt 27-36, 40-41 LEC CSM-RG				MBA7005_S2/S1/01 24 A014[III] Mgt of Finance 28-36, 40-41 SEM CSM-KSK							
Fri	MBA7006_S2/L1/01 75 D106[III] Finance of Int Bus 27-36, 40-41 LEC CSM-CSS																			
	MBA7007_S2/S1/01 24 A017[III] Cap Mkts & Derivatives 28-36, 40-41 SEM CSM-WL												MBA7007_S2/L1/01 24 O113[III] Cap Mkts & Derivatives 27-36, 40-41 LEC CSM-WL							

MSc Banking and Finance

MSC BANK & FIN 1 FT (Jan)

	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	
Mon	MSM7027_S2/W1/01 24 O211[III] Islamic Investment Banking 28-36, 40-42 WKSP CSM-AZ				BAC7005_S2/L1/01 48 E101[III] Contemp Iss in ABEF 27-36, 40-41 LEC CSM-KM1															
Tue													MSM7027_S2/L1/01 24 A021b[III] Islamic Investment Banking 27-36, 40-42 LEC CSM-AZ							
Wed									MBA7006_S2/S1/01 24 O109[III] Finance of Int Bus 28-36, 40-41 SEM CSM-CSS											
									MBA7005_S2/L1/01 24 O113[III] Mgt of Finance 27-36, 40-41 LEC CSM-KSK											
Thu													MBA7005_S2/S1/01 24 A014[III] Mgt of Finance 28-36, 40-41 SEM CSM-KSK							
Fri	MBA7006_S2/L1/01 75 D106[III] Finance of Int Bus 27-36, 40-41 LEC CSM-CSS								BAC7005_S2/S1/02 24 O110[III] Contemp Iss in ABEF 28-36, 40-41 SEM CSM-KM1											
	MBA7007_S2/S1/01 24 A017[III] Cap Mkts & Derivatives 28-36, 40-41 SEM CSM-WL												MBA7007_S2/L1/01 24 O113[III] Cap Mkts & Derivatives 27-36, 40-41 LEC CSM-WL							

MSc Economics and Finance

MSC ECON & FIN 1 FT (Jan)

	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	
Mon					BAC7005_S2/L1/01 48 E101[II] Contemp Iss in ABEF 27-36, 40-41 LEC CSM-KM1															
Tue	BAC7005_S2/S1/01 24 O110[II] Contemp Iss in ABEF 28-36, 40-41 SEM CSM-KM1																			
Wed									MBA7006_S2/S1/01 24 O109[II] Finance of Int Bus 28-36, 40-41 SEM CSM-CSS											
	BEC7006_S2/L1/01 10 T110[II] Econ & Data Analysis 27-36, 40-41 LEC CSM-WL				BEC7006_S2/S1/01 10 T110[II] Econ & Data Analysis 28-36, 40-41 SEM CSM-WL					MBA7005_S2/L1/01 24 O113[II] Mgt of Finance 27-36, 40-41 LEC CSM-KSK										
Thu													MBA7005_S2/S1/01 24 A014[II] Mgt of Finance 28-36, 40-41 SEM CSM-KSK							
Fri	MBA7006_S2/L1/01 75 D106[II] Finance of Int Bus 27-36, 40-41 LEC CSM-CSS																			
	MBA7007_S2/S1/01 24 A017[II] Cap Mkts & Derivatives 28-36, 40-41 SEM CSM-WL												MBA7007_S2/L1/01 24 O113[II] Cap Mkts & Derivatives 27-36, 40-41 LEC CSM-WL							

MSc Financial Management

MSC FIN MGT 1 FT (Jan)

	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	
Mon	MSM7027_S2/W1/01 24 O211[II] Islamic Investment Banking 28-36, 40-42 WKSP CSM-AZ				BAC7005_S2/L1/01 48 E101[II] Contemp Iss in ABEF 27-36, 40-41 LEC CSM-KM1									MSM7040_S2/W1/01 24 A019[II] Bus in a Global Eco (Grp A) 28-36, 40-41 WKSP CSM-GS						
	HLT7043_S2/W1/01 30 A119[II] Crisis & Risk Mgt 27-36, 40-41 WKSP1 CSM-JR																			
Tue									MPM7007_S2/L1/01 59 O320[II] Mgt of Mega & Complex Projs (Grp C) 27-36, 40-41 LEC CSM-LS				MSM7027_S2/L1/01 24 A021b[II] Islamic Investment Banking 27-36, 40-42 LEC CSM-AZ							
Wed		HLT7043_S2/W2/01 30 O020[II] Crisis & Risk Mgt 27-36, 40-41 WKSP2 CSM-JR							MBA7006_S2/S1/01 24 O109[II] Finance of Int Bus 28-36, 40-41 SEM CSM-CSS											
									MBA7005_S2/L1/01 24 O113[II] Mgt of Finance 27-36, 40-41 LEC CSM-KSK											
Thu													MBA7005_S2/S1/01 24 A014[II] Mgt of Finance 28-36, 40-41 SEM CSM-KSK							
Fri	MBA7006_S2/L1/01 75 D106[II] Finance of Int Bus 27-36, 40-41 LEC CSM-CSS				MSM7040_S2/L1/01 48 E101[II] Bus in a Global Eco 27-36, 40-41 LEC CSM-LJM					BAC7005_S2/S1/02 24 O110[II] Contemp Iss in ABEF 28-36, 40-41 SEM CSM-KM1			MBA7007_S2/L1/01 24 O113[II] Cap Mkts & Derivatives 27-36, 40-41 LEC CSM-WL							
	MBA7007_S2/S1/01 24 A017[II] Cap Mkts & Derivatives 28-36, 40-41 SEM CSM-WL												MPM7007_S2/S1/01 24 A014[II] Mgt of Mega & Complex Projs 28-36, 40-41 SEM CSM-LS							

6. Useful links

- [Academic Handbook](#)

- [Accommodation](#)

- [Admissions Policy](#)

- [Bike Shelters](#)

Once you are on campus and have collected your student ID card you will be able to request access to the various bike shelters around our campuses.

- [Campus Maps & Met Rider](#)

- [Cardiff Met News](#)

- [Cardiff Met Sport & Facilities](#)

- [Cardiff Met SU](#) *including Freshers information & wristbands*

- [Student Finance](#)

For information on tuition fees, alumni discount, loans and scholarships, as well as contact information for the Student Finance Advisory Service.

- [Student Handbook](#)

- [Student Services](#)

For help during your time with us in relation to your health, welfare, lifestyle and future career. The aim is to provide you with all the support you need to ensure your studies are as enjoyable and successful as possible. Services also include counselling, disability and chaplaincy.

- [Virtual Tours](#)

Have another look around our campus and facilities with our guided virtual tours