

MSc Advanced Practice

**CARDIFF SCHOOL of SPORT
& HEALTH SCIENCES**

**Induction & Enrolment Information
Academic Year 2019**



**Cardiff
Metropolitan
University**

**Prifysgol
Metropolitan
Caerdydd**

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1. Welcome from your Programme Director

As Programme Director of MSc Advanced Practice, I would like to welcome you to Cardiff Metropolitan University and the School of Sport and Health Sciences. The purpose of this letter is to give you a bit more information about the course you will be starting in September.

Induction Week will start on Monday 16th September and we have put together a series of activities to help you get to know the University, your programme of study, others on your course and the staff who will be teaching you. It is important that you attend induction week as you will be given a range of important information about studying at Cardiff Metropolitan.

Every new student is allocated a Personal Tutor who will support you throughout your Cardiff Metropolitan journey. Providing high quality support to you is important to us and you will meet your personal tutor during Induction Week. Staff from Student Services will also be available to give you advice on a range of issues, such as personal difficulties.

We also have a range of exiting opportunities available for you during your studies, including: Work Placements, Study Abroad, Societies, Language clubs, Volunteering and Communication training. We also have several sports teams waiting for you to join them. You can get information about these opportunities during Freshers Fayre on Wednesday 18th September at Cyncoed Campus.

It would be useful if you could enrol online BEFORE you come to the University on the 16th as this will allow you to pick up your ID card early in Induction week. The card gives you access to Halls of Residence and to various other facilities around campus; it also allows you to make use of the facilities in the library.

Enjoy the rest of the summer, and I very much look forward to meeting you on Monday 16th September at 10 am in D2.12 on Llandaff campus.

Yours sincerely



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2. RATIONALE AND PHILOSOPHY OF THE PROGRAMME

This MSc Advanced Practice Programme is specifically designed for allied health professionals and social care practitioners, aiming to develop their professional knowledge, research experience, leadership skills, and consequently contribute to their own area of clinical practice, management, education or personal development. Therefore, the key rationale for the programme design and teaching philosophy are to meet the four pillars of Advanced Practice (i.e. www.weds.wales.nhs.uk/advanced-practice), which enable practitioners to develop a high level of academic knowledge and professional skills with research informed teaching approach.

On the basis of the nature of this programme, we intend to provide for flexible, variable progression that is responsive to student and employer continuous professional learning needs and the constantly changing practice environment. Accordingly, the modules will be delivered in a blended teaching and learning pattern (i.e., blocks of face to face teaching and on-line resources), together with work-based learning. The course can be pursued by part time or full time routes.

All students on this programme will have opportunities to work together innovatively and collaboratively across disciplines by sharing their knowledge and skills, which will be beneficial for the students in terms of their engagement and experience.

Within the MSc Advanced Practice Programme, different specific pathways can be chosen, depending on student's specific area of practice. These pathways are:

- MSc Advanced Practice (Audiology)
- MSc Advanced Practice (Dietetics)
- MSc Advanced Practice (Musculoskeletal Studies)
- MSc Advanced Practice (Speech and Language Therapy)

3. GENERAL PROGRAMME INFORMATION

Title of Award: MSc Advanced Practice

Validating Bodies: Cardiff Metropolitan University

Course: Part-time/Full-time*

Normal Length: Three years/24 months full time

School: Cardiff School of Sport & Health Sciences

Head of School: Professor Leigh Robinson

Programme Director: Dr Fei Zhao

Pathway Leaders:

Audiology: Dr Fei Zhao

Dietetics: Katherine Gallimore

Musculoskeletal Studies: Prof Sarah Cruran

Speech and Language Therapy: Francesca Cooper

*: Please note, full time route is for international audiology and musculoskeletal study students and only.

PROGRAMME INFORMATION

The course will have three defined exit points:

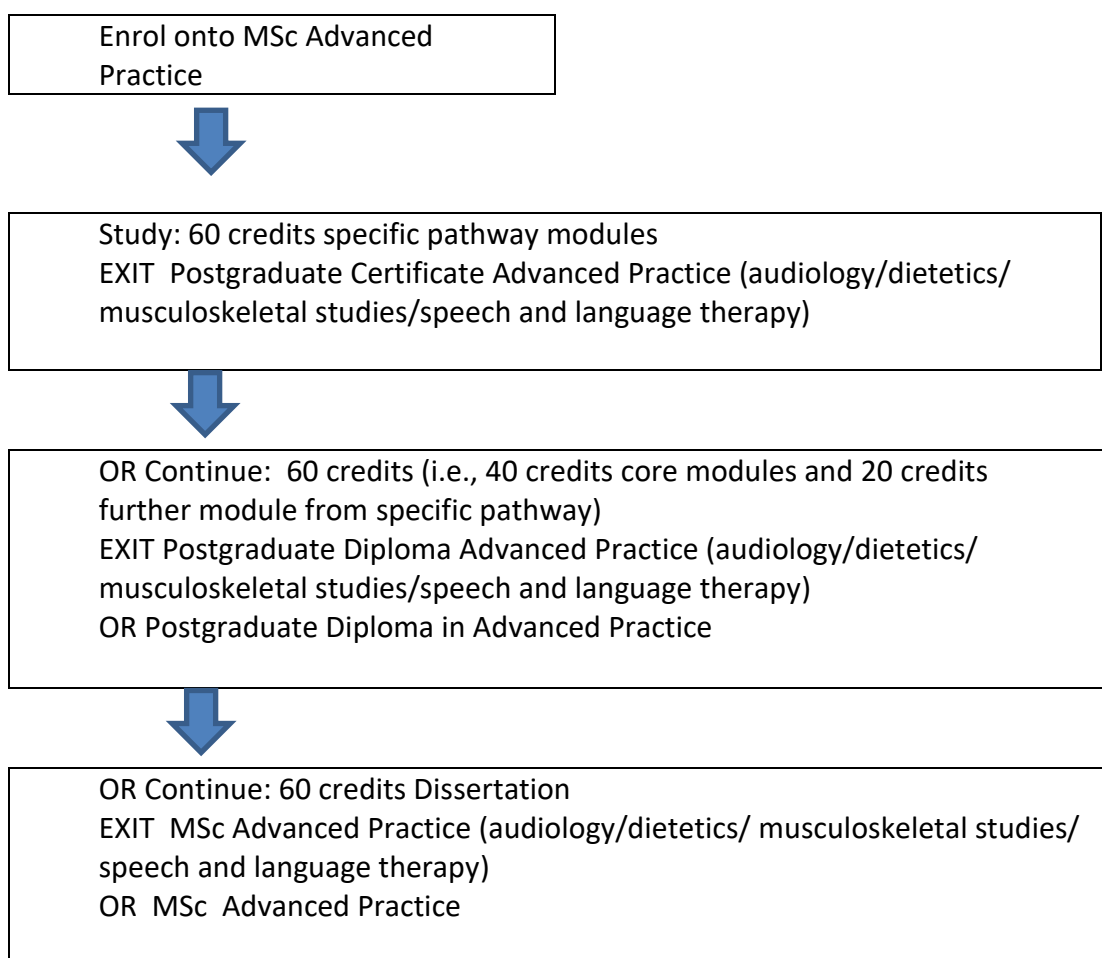
Postgraduate Certificate – provides students with the foundation of knowledge and skills required to begin to develop practice as an Advanced Practitioner.

Postgraduate Diploma – provides students with the appropriate knowledge and skills to function as an Advanced Practitioner.

Master of Science – this is aimed at those students who wish to continue their academic study and undertake an extended applied research project, which must be relevant to practice.

The structure of the programme is designed, where appropriate, to be flexible and meet the needs of the individual learner. Students can also study individual modules on a CPD basis

Programme Structure



3.1 Modules Available

Pathway Specific Modules

Pathway	Modules (all modules are 20 credits unless indicated)
Audiology The audiology modules focus on diagnosis and assessment in several specific areas of clinical audiology by providing advanced theoretical knowledge and training. The modules are intended to provide post-registration education and will be included in the accredited CPD training list of the professional body (British Academy of Audiology, BAA).	APP7008 Balance Disorders and Rehabilitation APP7009 Industrial and Environmental Audiology APP7010 Paediatric Hearing Impairment APP 7011 Advanced Diagnostic Audiology and Rehabilitation <i>ADP 7001 Work Based Learning 1(for students on part-time route only)</i> <i>ADP 7002 Work Based Learning 2(for students on part-time route only)</i>
Dietetics (All modules are optional) The Dietetics pathway is intended to support and promote continuing professional development of dietitians and their practice. As such, it will help meet the needs of those wishing to progress and evidence their ability to work at Advanced Practitioner level in the NHS.	ADP 7001 Work Based Learning 1 ADP 7002 Work Based Learning 2 ADP 7004 Clinical Educators Course (10) ADP 7005 Advanced Clinical Educators Course (10) <i>*ADP 7007 Nutrition in the Older Person (NAGE Course) (TBC, for 2019/2020 – contact Pathway Lead for information)</i>
Musculoskeletal Studies (MCH7003 Core plus any 2 others for PG Certificate, remaining module as optional module for PG Diploma) The Musculoskeletal Studies pathway is aimed at HCPC registered practitioners – or equivalent – who are involved in the management of lower limb musculoskeletal conditions across a range of patient groups. This has typically included Podiatrists and Physiotherapists. A key feature is the emphasis on developing an evidence-based approach to practice, and students are challenged to critically analyse a range of issues related to multiple facets of musculoskeletal practice.	MCH 7003 Work Based Learning 1: Musculoskeletal Examination and Diagnosis MCH7004 Pathological basis of musculoskeletal disorders MCH7011 Sports Biomechanics and Injury Management MCH7006 Work Based Learning 2: Musculoskeletal Therapeutics
Speech and Language Therapy (All modules are optional)	APP 7010 Paediatric Hearing Impairment APP 7015 Clinical Decision Making ADP 7001 Work Based Learning 1

The Speech and Language pathway is intended to support and promote continuing professional development of qualified Speech and Language Therapists and their practice. As such, it will help meet the needs of those wishing to progress and evidence their ability to work at Advanced Practitioner level in the NHS.	ADP 7002 Work Based Learning 2 APP 7005 Neuro Linguistic Programming (Advanced Communication)
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Core Modules

For PG Diploma award	Credit Value
SHS7000 Applied Research Methods and Design	20
APP7003 Evidence Based Practice	10
APP7002 Reflection for Advanced Professional Practice	10
For MSc award	
APP7004 Dissertation	60

Additional Information

All students are required to keep a personal development journal. This is discussed at regular intervals with your personal tutor and goals are agreed. Each student is expected to demonstrate self-development during the course.

3.2 How the Programme is Managed

The Programme Director is responsible for the overall planning and managing of the entire course.

Pathway Leaders are responsible for their specific pathways and give specific support to their students to ensure a coherent student experience.

Module Leaders are responsible for their particular module: what is taught, how it is taught and how it is assessed.

Each student is allocated a *personal tutor (usually the pathway leader)* who will arrange regular meetings. These provide an opportunity to discuss any general issues, both academic and non-academic which you wish to talk about. The personal portfolio is also discussed at these meetings.

3.3 Student Consultations

The views of the students are very important in the operation and monitoring of the course. To enable the programme team to obtain these views, each year group is represented by a student member of the cohort. They act as spokesperson for the group, and may also be asked to provide the group with information from members of staff. They are also members of the Programme Committee which meets three times a year, and which is responsible for the academic issues relating to the course.

Student representatives are asked to give a report from their year group at the meeting.

Further information from students about the operation of the programme is collected via questionnaires issued at the end of each year. These are summarised by the pathway leaders and form part of the Annual Programme Monitoring Report for individual pathways. Any actions which are required as a result of the consultations are implemented and also monitored through this system.

3.4 How the Programme Team Will Help You To Learn

A wide variety of teaching and learning strategies are used in the programme. These include lectures, tutorials, workshops, seminars, team learning and the Work Based Learning modules.

Lectures convey information to students, and are interactive. Tutorials are an opportunity to work in small groups in order to expand and consolidate course material.

Seminars are opportunities for student centred learning. They provide the students with a forum to practise team work and communication skills.

Workshops, case studies and team projects provide further experience of reflective thinking and critical evaluation.

Throughout all of these teaching and learning processes, students are supported by the subject tutors, and resources from the library.

The library provides access to a large range of learning technology, which offers students the opportunity to use many on-line data sources. An interactive 'Study Skills' support package is available.

There is also a specialist computer laboratory, which allows students access to the latest computer packages and the World Wide Web.

3.5 Methods of Assessment

Each module you undertake is assessed. All examinations and course work (where appropriate) are anonymised. This helps to provide equality of opportunity which is a key element of Cardiff Met teaching policies.

The nature of the assessment will vary according to the subject, and the aims and objectives of the module.

A wide variety of methods are used to assess students. These include:

- Portfolios
- Essays;
- Problem solving practical reports;
- Case studies;
- Oral presentations;
- Critical assessments of published work.

Details of the Assessment Regulations will be given to you at the beginning of the course.

3.6 Codes of Conduct Pertaining to the Programme - What is Expected of You

Students are expected to comply with all of the General Regulations of the University, together with Cardiff Met Health and Safety Regulations. In addition, all members of the University are expected to comply with the policies on Equal Opportunities and Harassment.

3.7 Programme Related Expenses

Books:

There is no need to purchase books before the beginning of the programme. You will be given details of which textbooks you require as lectures commence.

Photocopying and Printing:

Students are responsible for the cost of any photocopying which they require as part of their studies. Cards may be purchased in the Library to use in the copying machines. There is also a Print Studio on site in Llandaff Campus, which carries out copying on request, at a reasonable charge.

Printing from the computers within Cardiff Met will also be subject to a charge.

4. Enrolment / Student MetCard Collection

Enrolment is an important process which confirms your status as a Student. You can complete the online self-enrolment process from any computer through our Self Service system. Please note that in order to self-enrol; your status must be Unconditional Firm (UF).

You will receive an email notifying you when you are eligible to enrol online. The email will direct you to a password reset facility in order to request a password to be able to login and complete the enrolment process. For information and guidance on this process please make sure you visit our enrolment page – www.cardiffmet.ac.uk/enrolment.

This process is essential in that it will allow you access to your student loan (if applied for), payment of fees, Cardiff Met's IT systems and importantly enable you to obtain your Student MetCard.

You will also receive your Programme Handbook during your Induction Week.

Enrolment for International Students from outside the EU

If you are an international student (from outside the EU) you **will not** be required to enrol online before arriving at Cardiff Met. This is because it is a legal requirement for the university to check immigration documents of international students before they are permitted to enrol onto their courses. For more information about international student enrolment and a list of documents you will need to bring with you, please access the [international student pages](#) or contact the Immigration Compliance Team at immigrationregs@cardiffmet.ac.uk or Tel: 029 2041 5644.

Library & Information Services

You will have access to Cardiff Met's Library & Information Services soon after completing your online enrolment. A confirmation email will be sent to you with your Cardiff Met login details. To see the facilities and services available, please refer to www.cardiffmet.ac.uk/library.

Your Student MetCard

A scheduled time for collection of your MetCard will be stated within your Induction Week information. Your MetCard gives you access to all main campus buildings and doors. You can also add money to your MetCard to be able to access and pay at the self-service printers, copiers and Print Studio services. For further benefits of MetCard please click [here](#).

Fees

Your programme fees for September 2019 entry have been set at £9,000. If your programme has any additional costs attached to it, they will be listed on www.cardiffmet.ac.uk/additionalcosts. Please make sure you check these to make sure you are aware of any additional costs associated with your course.

Details about fees for international students (from outside the EU) can be found [here](#).

TERM DATES

The Academic year dates for 2019/2020 are as follows:-

<i>Induction</i>	16 th September at 10am. Room D2.12 Llandaff Campus
<i>Autumn Term</i>	Monday 23 rd September 2019 – Friday 13 th December 2019
<i>Spring Term</i>	Monday 20 th January 2020– Friday 27 th March 2020
<i>Summer Term</i>	Monday 4 th May 2020 – Friday 12 th June 2020

5.1 MODULE DELIVERY DATES

Core Modules

SHS7000:	Applied Research Methods and Design	E-learning and Individual tutorial
APP7002	Reflection for Advanced Professional Practice	7 November 2019
APP7003	Evidence Based Practice	8 and 9 October 2019
APP7004	Dissertation	Individual tutorials

5. Useful links

The links below may prove useful over the next few months. Additionally, you can also find more information on what to expect when you arrive on our New Students pages

www.cardiffmet.ac.uk/newstudents

- [Academic Handbook](#)
- [Accommodation](#) Or contact the Accommodation Officer on 02920 416188.
- [Admissions Policy](#)
- [Campus Maps & Met Rider](#)
- [Cardiff Met News](#)
- [Cardiff Met Sport & Facilities](#)
- [Cardiff Met SU](#)
- [Library services](#) Or contact the Campus Librarian on 02920 416242
- [Performance Sport](#)
- [Student Finance](#)
For information on tuition fees, alumni discount, loans and scholarships, as well as contact information for the Student Finance Advisory Service.
- [Student Services](#)
For help during your time with us in relation to your health, welfare, lifestyle and future career. The aim is to provide you with all the support you need to ensure your studies are as enjoyable and successful as possible. Services also include counselling, disability and chaplaincy.
- [Term Dates](#)
- [Virtual Tours](#)
Have another look around our campus and facilities



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Advanced Practice Programme Induction Day (Llandaff Campus)

Agenda of the Induction Day (16th September)

(D2.12/D2.09)

Time	Content	Co-ordinator
10:00 – 10:15	Welcome/Introduction	Fei Zhao and pathway leaders
10:15 – 10:45	Course structure and arrangement	Fei Zhao
10:45 – 11:00	<i>Coffee Break</i>	
11:00 – 12:00	Module selection, content & delivery Assessment schedule and strategy	Fei Zhao
12:00 – 13:00	<i>Lunch</i>	
13:00 – 14:00	Library introduction: Resources and skills	Rebecca Evans
14:00 – 14:45	Literature search practice	Rebecca Evans
14:45 – 15:00	<i>Coffee Break</i>	
15:00 – 16:00	Study plan: individual tutorial	Fei Zhao and pathway leaders
16:00	Close	

Fei Zhao: Programme Director of MSc Advanced Practice and Pathway leader for Audiology

Katherine Gallimore: Pathway leader for Dietetics

Sara Currun: Pathway leader for Musculoskeletal Studies

Francesca Cooper: Pathway leader for SLT