

**MSc/PGDip/PGC  
Biomedical Sciences**

**CARDIFF SCHOOL OF  
SPORT AND HEALTH SCIENCES**

**Induction & Enrolment Information**

**Academic Year 2019/2020**



**Cardiff  
Metropolitan  
University**

**Prifysgol  
Metropolitan  
Caerdydd**

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## **1. Welcome from your Teaching Team**

I am Maninder Ahluwalia, the Programme Director for the MSc Biomedical Sciences at Cardiff Metropolitan University and I would like to welcome you in advance to the programme. I hope that your plans to come to Cardiff Metropolitan University are progressing well, and the teaching team are really looking forward to meeting you in September.

### **Dedicated to our students**

At Cardiff Metropolitan University we value our relationship with our students very highly. In a recent external review by the Institute of Biomedical Sciences of the MSc BMS programme we were commended for our excellent student support systems. Our external examiners also commented in the end of year report that our support for all students from a variety of backgrounds was to be commended - "the way the course deals with the range of students, from mature part-time students in the NHS, to international students who do not have English as a first language, is a strong feature of the course."

### **Taught by professionals**

Students benefit from being taught by an excellent academic team which has a wide range of experience. Many of the team are Fellows or Members of the IBMS, six members of staff are registered to practice by the Health Care Professions Council (HCPC) and have close links with the BMS profession, and many are prominent and active researchers in the field of Biomedical Sciences. The contemporary and relevant research interests of the academic team in areas of diabetes mellitus, cancer, wound healing, leukaemia and coronary heart disease have provided the opportunity for students to carry out research at a very high standard over a wide range of topics and this had been commended by external examiners with the high standard of experimental work being undertaken highlighted.

### **Programme aims**

The programme aims and outcomes are informed by the requirements of the University and of a number of external stakeholders, such as the healthcare scientist, the IBMS, the HCPC, employers and our International students.

The programme aims to provide a route of career development for the biomedical scientist. It aims to build upon and develop the knowledge and skills gained at undergraduate study and at the workplace to empower the biomedical scientist to progress in their chosen career. This could be to gain a senior or management position, or to progress onto a higher research degree, or as part of the professional pathway to a Higher Specialist Diploma or as a stepping stone to a taught doctorate programme.

The programme also provides a course of advanced study and research for full time students not yet employed. It develops in depth knowledge in a particular specialism whilst still retaining an integrated approach to diagnostic medicine and biomedical science. The practical elements of the taught programme and the research project provide an opportunity for all students to gain and develop analytical and research skills which will prepare students for further research. However, it is particularly important for some of our International students who aspire to fill a practical skills gap from previous study which is required for the transition to the next level of learning.

## Excellent employment opportunities

Students have an excellent employment record, with some students gaining promotions to senior management positions within the NHS or local Pharmaceutical or Biotechnology companies, whilst others have gone on to pursue a PhD or a research post and many International students have returned home armed with new technical and transferable skills which will enable them to contribute to the advancement of biomedical sciences in their home countries.

I look forward to meeting you in the Cardiff School of Sport and Health Sciences Induction event which will be held on **Thursday 19th of September 2019 from 2-5pm at the Llandaff Campus in Room TBC.**

## Meet the Team

The **Programme Director** is responsible for the organisation and overall operation of the programme and to provide academic leadership. The **Module Leaders** will co-ordinate the delivery and assessment of their modules.

**Project supervisors** will liaise on a one to one basis with students during the dissertation element of the programme. The projects undertaken by Fulltime students will be coordinated by the **Project manager**. Part time students will have a university supervisor and a laboratory based supervisor and the process will be coordinated by the programme director.

		<u>Room</u>	<u>Ext.No</u>
Programme Director	Dr Maninder Ahluwalia	D201b	5924
<b><u>Module Leaders</u></b>			
Molecular Biology	Dr Neil Rushmere	D2.04c	1145
Research strategies & innovation in Biomedical Science	Dr Jo Welton	D2.06	4170
Immunology	Dr Rebecca Aicheler	T2.11	6842
Analytical and Diagnostic Techniques	Dr Maninder Ahluwalia	D2.04c	5924
Medical Biochemistry	Dr Lowri Mainwaring	D2.01d	5608
Advanced Topics in Medical Biochemistry	Dr Lowri Mainwaring	D2.01d	5608
Immunohematology	Ms Amanda Davies	D2.06a	5999
Advanced Topics in Immunohematology	Ms Amanda Davies	D2.06a	5999
Cellular and Molecular Pathology	Dr Maninder Ahluwalia	D2.01b	5924

Advanced Topics in Cellular and Molecular Pathology	Dr Neil Rushmere	D2.04c	1145
Medical Microbiology	Dr Mike Beeton	D2.08	5557
Advanced Topics in Medical Microbiology & Infection	Dr Sarah Maddocks	D201e	5607
Medical Genetics & Genomics	Dr Maninder Ahluwalia	D2.01b	5924
Advanced topics in Medical Genetics & Genomics	Dr Maninder Ahluwalia	D2.01b	5924

## 2. Enrolment / Student MetCard Collection

Enrolment is an essential process that confirms your status as a Cardiff Met student and also gives you access to Cardiff Met IT systems, payment of fees, and, importantly, enables you to obtain your Student MetCard.

You can complete the online Self-Enrolment process from any computer through the Cardiff Met Self Service system once you have received your **Enrolment Email**.

On receipt of your Enrolment Email, please begin your Self-Enrolment by going to the [www.cardiffmet.ac.uk/enrolment](http://www.cardiffmet.ac.uk/enrolment) webpage and following the step-by-step guidance provided. Access to the Enrolment section of the Cardiff Met Self Service system will require you to login with a username and password. **Please input the same username and password you originally used to apply with.** Guidance is provided for forgotten usernames/passwords. Please note that in order to Self-Enrol, your status with Cardiff Met must be **Unconditional Firm (UF)** i.e. all conditions met and place accepted.

You will be able to obtain your University Identification Card during the Induction programme (see below).



### 3. Induction Timetable

Induction will take place on **Thursday 19th of September 2019 from 2-5pm** in Room TBC. Please report to Cardiff Metropolitan University main reception at the front of the Llandaff campus and you will be given directions to the appropriate room.

Students will meet the programme director and be given information about the programme. An introduction to the library facilities will be arranged for later in the term

As well as following this, you can also find more information on what to expect when you arrive on our New Students pages ([www.cardiffmet.ac.uk/newstudents](http://www.cardiffmet.ac.uk/newstudents)).

We also invite you to the MetFest running on Friday 20<sup>th</sup> at Llandaff campus. We will tell you more about this event at induction.

#### **4. Attendance / Typical Timetable**

First year part-time students will be required to attend University for lectures on Wednesday, normally between 9.00am and 6.00pm and Full-Time students attend University for lectures on both Wednesday and Thursday. Full-Time students will be expected to attend University on a full-time basis and undertake the practical work for the dissertation element. The first date of attendance will be Wednesday 19th September 2019 for Induction and then Wednesday 25th of September 2019 for lectures.

The Academic year will be of 30 weeks duration organised into 3 Terms:

##### **2019/2020**

##### **Enrolment and Induction:**

Mon 16 September 2019 - Fri 20 September 2019

##### **Autumn Term:**

Mon 23 September 2019 - Fri 13 December 2019

##### **Spring Term:**

Mon 6 January 2020 - Fri 3 April 2020

##### **Summer Term:**

Mon 27 April 2020 - Fri 12 June 2020



Below is a week by week timetable to help you plan your academic year.

For the purposes of timetabling, each week of the year is identified by a specific “week number”. The following table may be useful to you for this purpose:

**Academic Calendar 2019 / 2020. – Approved at Academic Board 15<sup>th</sup> January 2019.**

<b>Week Commencing:</b>	<b>Week Number</b>	<b>Term Framework</b>
16 September 2019	<b>8</b>	<b>Enrolment &amp; Induction Week</b>
23 September 2019	<b>9</b>	<b>Term 1 Teaching Begins</b> Autumn Term Begins
30 September 2019	<b>10</b>	
07 October 2019	<b>11</b>	
14 October 2019	<b>12</b>	
21 October 2019	<b>13</b>	
28 October 2019	<b>14</b>	
04 November 2019	<b>15</b>	
11 November 2019	<b>16</b>	
18 November 2019	<b>17</b>	
25 November 2019	<b>18</b>	
02 December 2019	<b>19</b>	
09 December 2019	<b>20</b>	Autumn Term Ends
16 December 2019	<b>21</b>	<b>CHRISTMAS VACATION</b>
23 December 2019	<b>22</b>	<b>CHRISTMAS VACATION</b>
30 December 2019	<b>23</b>	<b>CHRISTMAS VACATION</b>
06 January 2020	<b>24</b>	Assessment / Exams / Enhancement Activities
13 January 2020	<b>25</b>	<b>Term 2 Teaching Begins</b> Spring Term Begins
20 January 2020	<b>26</b>	
27 January 2020	<b>27</b>	
03 February 2020	<b>28</b>	Interim Examination Boards
10 February 2020	<b>29</b>	Interim Examination Boards
17 February 2020	<b>30</b>	
24 February 2020	<b>31</b>	
02 March 2020	<b>32</b>	
09 March 2020	<b>33</b>	
16 March 2020	<b>34</b>	
23 March 2020	<b>35</b>	
30 March 2020	<b>36</b>	Spring Term Ends
06 April 2020	<b>37</b>	<b>EASTER VACATION</b>
13 April 2020	<b>38</b>	<b>EASTER VACATION</b>
20 April 2020*	<b>39</b>	<b>EASTER VACATION</b>
27 April 2020	<b>40</b>	Assessment / Exams / Enhancement Activities Summer Term Begins
04 May 2020*	<b>41</b>	Examinations
11 May 2020	<b>42</b>	Examinations
18 May 2020	<b>43</b>	Examinations
25 May 2020*	<b>44</b>	
01 June 2020	<b>45</b>	Examination Boards
08 June 2020	<b>46</b>	Examination Boards Summer Term Ends
15 June 2020	<b>47</b>	Examination Boards

## 5. Useful links

- [Academic Handbook](#)
- [Accommodation](#)
- [Additional Costs](#)

Additional costs are any mandatory or optional expenses, in addition to tuition fees, that need to be paid for by students to fully participate and complete their studies.
- [Admissions Policy](#)
- [Bike Shelters](#)

Once you are on campus and have collected your student ID card you will be able to request access to the various bike shelters around our campuses.
- [Campus Maps & Met Rider](#)
- [Cardiff Met News](#)
- [Cardiff Met Sport & Facilities](#)
- [Cardiff Met SU](#) *including Freshers information & wristbands*
- [Occupational Health](#)

To comply with current Health & Safety legislation, all Cardiff Met students undertaking a healthcare-related programme at Cardiff School of Sport & Health Sciences (involving a clinical placement component), are required to participate in a mandatory Occupational Health Screening assessment. Additionally, certain courses are also required to adhere to the Department of Health's immunisation and vaccination programme.
- [Student Finance](#)

For information on tuition fees, alumni discount, loans and scholarships, as well as contact information for the Student Finance Advisory Service.
- [Student Handbook](#)
- [Student Services](#)

For help during your time with us in relation to your health, welfare, lifestyle and future career. The aim is to provide you with all the support you need to ensure your studies are as enjoyable and successful as possible. Services also include counselling, disability and chaplaincy.
- [Term Dates](#)
- [Virtual Tours](#)

Have another look around our campus and facilities with our guided virtual tours