



Cardiff
Metropolitan
University

Prifysgol
Metropolitan
Caerdydd

New Student Joining Information

Postgraduate, Part-Time
& Research Programmes
2018/19

www.cardiffmet.ac.uk/newstudents

Congratulations

on achieving your place at
Cardiff Metropolitan University!



We're delighted that you are joining us and we look forward to welcoming you on campus

There are a lot of things you'll need to organise between now and your arrival. We have put together this information to assist you during your first few weeks with us, and to help ensure that you complete everything at the correct time.

You'll find the topics covered inside have all the necessary web links to more in depth information and/or forms for completion. Most importantly it directs you to your **Programme Joining Information**.


It is vital that you read this booklet and your Programme Joining Information before the start of your course as failure to do so could mean you miss out on essential information. Should you have difficulty accessing any of the information, please contact:

Admissions

☎ 029 2041 6010

✉ askadmissions@cardiffmet.ac.uk

🐦 [@cmetadmissions](https://twitter.com/cmetadmissions)



Programme Joining Information & Induction

www.cardiffmet.ac.uk/newstudents

The New Students link will direct you to your Programme Joining Information, which you need to read before starting the course. It will contain vital information that you need to know and has been carefully put together for you by your Programme Director and the teaching team. You are expected to read this information to ensure you comply with any special requirements of the course before starting.



Term Dates

Autumn Term:

Mon 24 September 2018 - Fri 14 December 2018

Spring Term:

Mon 14 January 2019 - Fri 5 April 2019

Summer Term:

Mon 29 April 2019 - Fri 14 June 2019



Online Enrolment

Enrolment is an important process, which confirms your status as a Cardiff Met student. You can complete the online self-enrolment process from any computer through our 'Self-Service System'.

You will receive an email to inform you when you are eligible to enrol. The email will include details on how to complete the enrolment process, and you will be able to use the username and password created when making your original application to log in and complete your enrolment.

In the meantime, for more information on the enrolment process please refer to www.cardiffmet.ac.uk/enrolment

If you have not received an e-mail two weeks before the start of your programme, please contact Admissions so that your enrolment can be undertaken before you arrive at the University.

During the online enrolment process, you will be asked for confirmation of certain details and to choose your modules. If the information detailed is not correct, please inform the Enrolment Team.

The enrolment process is essential, as it will allow you access to Cardiff Met IT systems, pay fees and, importantly, enable you to obtain your Student MetCard.

If you have any difficulties with any aspect of the enrolment process, please contact:

The Enrolment Team

☎ 029 2020 5669

✉ enrolment@cardiffmet.ac.uk

🐦 www.cardiffmet.ac.uk/enrolment



Tuition Fees & Funding

Fees & Finance

As a postgraduate, research or part-time student, the tuition fees you are charged will depend on the course you choose to study. Certain programmes will also incur costs in addition to the course fee.

Postgraduate loans are now available via Student Finance, and from 2018/19 doctoral loans have also been introduced. Further details on eligibility criteria can be viewed on the relevant Student Finance webpage depending on area of ordinary residence.

Scholarships

Please visit www.cardiffmet.ac.uk/scholarships for scholarship opportunities at the university.

Alumni Discount Award

The Cardiff Metropolitan University Alumni Discount is a 25% reduction in tuition fees for Cardiff Met Alumni enrolling on taught postgraduate programmes starting in 2018. Eligibility and exclusions apply.

For more information on all the above please visit: www.cardiffmet.ac.uk/pgfinance.

For more general information, read our Guide to Tuition Fees at: www.cardiffmet.ac.uk/payingfees

If you have any questions, please contact:

☎ 029 2041 6083

✉ tuitionfees@cardiffmet.ac.uk



Your Student Experience

The Local's Guide to the City for Cardiff Met Students

By Melanie Gray
Dietetics student

At the moment Cardiff is a city in bloom, proudly displaying its beauty amongst the rose gardens of Bute Park and the grounds of the city's castle.

But natural beauty is just one reason why Cardiff is such a cool place to study – there are many more, and as a local, I get to enjoy it all year round. So I've done my best to compile a list of my favourite things to do throughout the year in this awesome city.

Cardiff is really lucky to have an abundance of parks to enjoy, whether you prefer sitting

around chilling with friends or throwing a Frisbee around. My favourite is Roath park. Located between the two Cardiff Met campuses, it's got a huge lake containing a lighthouse and you can choose to sail on the pleasure boats or just wander around the lake – popular amongst duck feeders and runners alike!

If competitive sport is more your thing then Cardiff is the place to be. This autumn I enjoyed going to some of the home rugby international games, watching Wales take on some of the biggest and best teams in the world – and of course it's traditional to dress up for the occasion! Local matches like the annual Judgement Day event are really good



value for money too. I also went to my very first ice hockey game when I went to see the Cardiff Devils in a league match at the Cardiff Ice House, where students can even receive a discounted rate on tickets.

For those who prefer a more chilled pace to the high energy of rugby internationals, the beach at Barry Island is only 20 minutes away. Made famous by the TV show Gavin and Stacey, I love sitting on the sand, playing in the arcades and enjoying an ice cream at Barry Island. Throughout the Summer, Cardiff also plays host to a number of festivals from the International Food and Drink Festival in Cardiff Bay, to The Big Cheese in Caerphilly. These are a great way to get together with

friends and sample different foods from all around Wales and beyond.

Finally, one of my absolute favourite things to do in Cardiff is to go and see a show with the girls. We've got three theatres located in the city – the Sherman, The New Theatre and the Wales Millennium Centre, which play host to production including big West-End shows and musicals. We've enjoyed so many nights out watching everything from modern dance, to ballet and musicals. Along with enjoying a meal before the show, this has been our ultimate exam de-stresser!



Student Charter and Student Handbook

The student charter sets out the standards of service which Cardiff Metropolitan University aims to achieve in respect of its students. It also sets out what we expect of them in return.

www.cardiffmet.ac.uk/studentcharter

The Student Handbook provides an easy reference guide for facilities and support available, whilst bringing to your attention relevant rules and regulations at the university.

www.cardiffmet.ac.uk/studenthandbook

Student Services

We have a substantial network of support to help you adjust to, and make the most of, student life. These include counselling, a disability service, a student health service, student finance and welfare advice, a multi-faith chaplaincy and the I-zone, a one-stop shop for advice and queries at Cardiff Met. We want you to feel that you are living and learning in a supportive and positive environment.

You can access all of our support services at www.cardiffmet.ac.uk/studentsservices

Contact us:

☎ 029 2041 6170

✉ disability@cardiffmet.ac.uk
financeadvice@cardiffmet.ac.uk
healthservice@cardiffmet.ac.uk
welfareadvice@cardiffmet.ac.uk
careers@cardiffmet.ac.uk

Students' Union

Every student at Cardiff Met automatically becomes part of the Students' Union, whose aim is to represent, support, inspire and involve every student. The union offers you many opportunities to get involved and make the most of your university experience.

Students are encouraged to use the meeting rooms, break out spaces and book student union venues free of charge for social events.

For further information

www.cardiffmetsu.co.uk

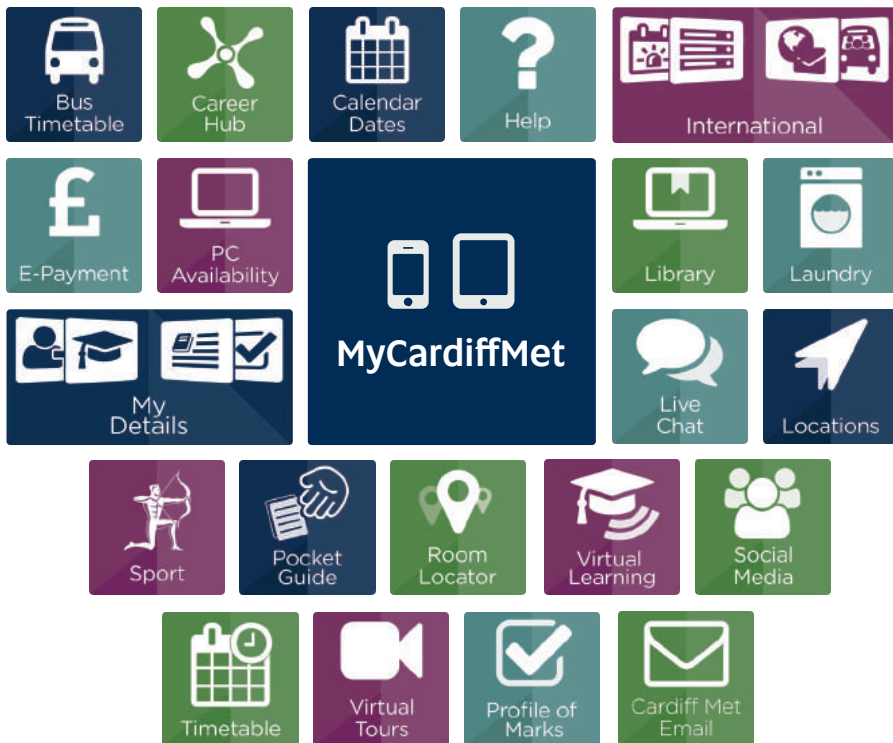
Sport at Cardiff Met

Throughout your time at Cardiff Met, you are encouraged to lead a healthy and active lifestyle. Sports & Fitness Membership will give you access to the excellent facilities and programmes on offer across both campuses, whilst the Students' and Athletic Unions provide you with opportunities to participate and compete in a wide range of sports.

Whether you want to compete in elite sport, or simply participate for fun we have a wide range of sport participation opportunities open to all students across all academic schools.

For further information:

www.cardiffmet.ac.uk/sport

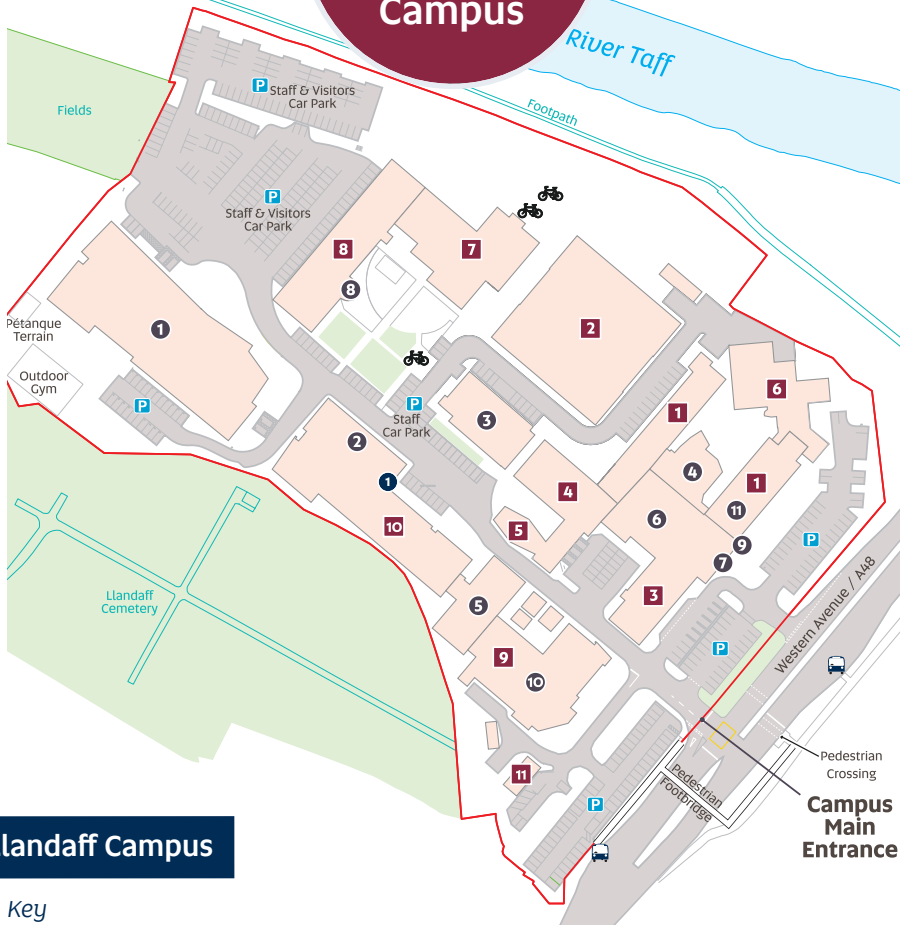


Our free mobile app for students, with features that include:

- ✓ Access to email
- ✓ Access to library services
- ✓ View bus times
- ✓ View personal and academic details
- ✓ See PC availability
- ✓ Access Moodle (Virtual Learning Environment)
- ✓ Locations & campus map

🌐 www.cardiffmet.ac.uk/mycardiffmet

Getting Around Campus

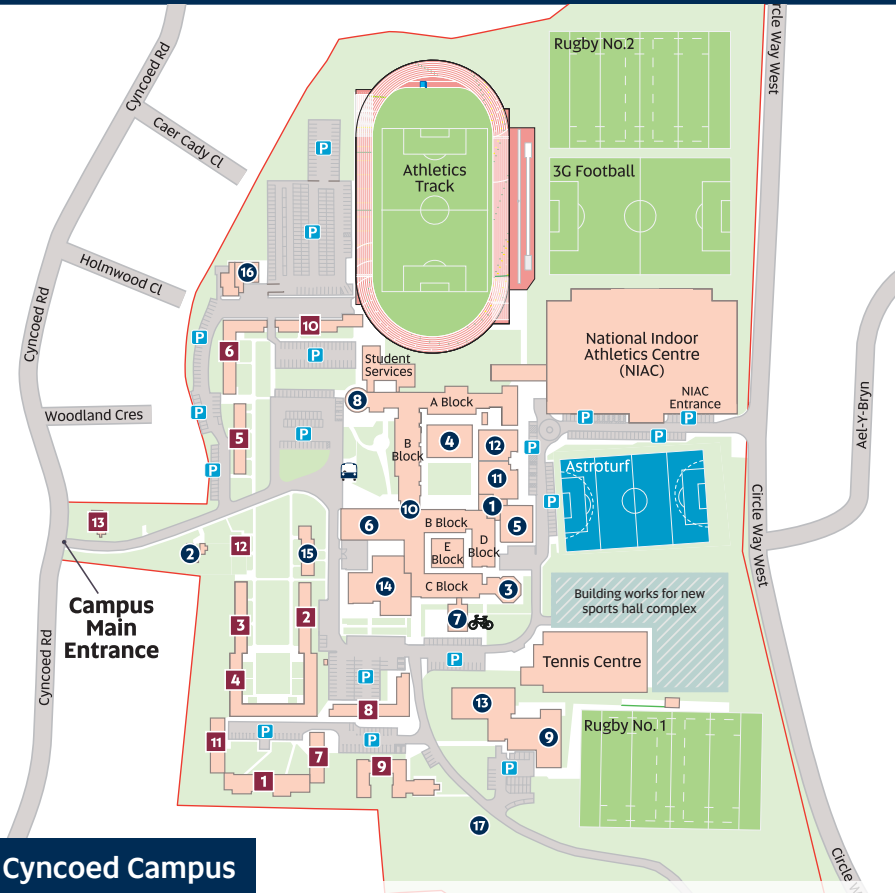


Llandaff Campus

Key

- | | | |
|--------------------------------|--------------------------|--|
| 1 Cardiff School of Management | 1 A Block | 🚗 Parking |
| 2 Centre for Dental Technology | 2 School of Art & Design | 🚲 Bike Rack |
| 3 FIC | 3 C Block | 🚌 Bus Stop |
| 4 Lecture theatre | 4 D Block | 2 - City Circle |
| 5 Library | 5 E Block | 15 - Heath Hospital to Central Station |
| 6 Main Hall | 6 F Block | |
| 7 Main Reception/izone | 7 School of Art & Design | |
| 8 Reception | 8 M Block | |
| 9 Registry | 9 P Block | |
| 10 Student Centre | 10 T Block | |
| 11 Student Services | 11 Research House | |

Getting to know your new surroundings can be tricky in the first weeks. Use these handy campus maps to help find your way around campus



Cyncoed Campus

Key

- 1 Bench Cafe
- 2 College House
- 3 Dance Centre
- 4 V Block
- 5 Inclusion Gym
- 6 K1 Restaurant
- 7 Lecture Theatre
- 8 Library
- 9 Pool
- 10 Reception/izone
- 11 Russell Rees Gym
- 12 Sid Aaron Gym
- 13 Sports Hall

- Parking
- Bike Rack
- Bus Stop

- 14 Students' Union
- 15 Warwick House
- 16 Estates Maintenance Workshop
- 17 Forest School
- 18 Athlete's House

Halls of Residence

- 1 Baltimore
- 2 Bute
- 3 Clare
- 4 Ellis
- 5 Fizthamon
- 6 Herbert
- 7 Nantes
- 8 Neville
- 9 Queenswood
- 10 Stradling
- 11 Stuttgart
- 12 Thomas House
- 13 Bungalow



Your checklist

- ✓ I have visited the tuition fees webpages - www.cardiffmet.ac.uk/pgfinance - and accessed the 'guide to tuition fees' information about payments
- ✓ I have sent in proof of all my qualifications achieved by scanning and emailing my certificates to: directapplications@cardiffmet.ac.uk
- ✓ I have visited the 'New Students' website to access all of my Programme Joining Information at: www.cardiffmet.ac.uk/newstudents
- ✓ I have made sure that Cardiff Met have my current valid email address so that I don't miss any important information relating to my course
- ✓ I have familiarised myself with the contents of the Student Charter: www.cardiffmet.ac.uk/studentcharter and the Student Handbook: www.cardiffmet.ac.uk/studenthandbook
- ✓ I have read and understood the Terms and Conditions of my offer: www.cardiffmet.ac.uk/terms

www.cardiffmet.ac.uk/newstudents