



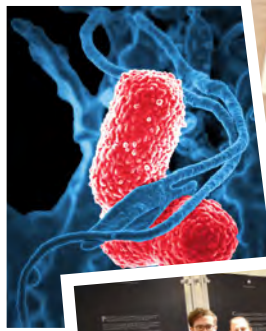
Cardiff
Metropolitan
University

Prifysgol
Metropolitan
Caerdydd

School of Sport & Health Sciences

MSc FOOD SCIENCE & TECHNOLOGY

Induction and Enrolment Information



2018 - 2019



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WELCOME

A very warm welcome to the Cardiff School of Sport & Health Sciences - Department of Healthcare & Food

The MSc programme has been running for the last 13 years recruiting students from the UK, Europe, and beyond, including Asia, Africa and South America.

With the increased expense of undertaking higher education, the fact that our programmes provide excellent employability in the field you choose to study may help to reassure you that it is worth studying for a degree.

I hope that your personal experience of being a student in our School is a good one and that you will enjoy your time with us as well as gaining valuable qualifications for the future.

It is also important that students feel able to make a contribution to the work of the School and its continuing development. This booklet will give you preliminary information on the programme on which you intend enrolling. Please read it and let the Programme Director know if there are things which you do not understand, and also if there is any additional information you require before the programme starts.

Your first contact should be with the programme Director, Mr. Simon Dawson Room D1.30. Tel 029 2020 5637. Email sdawson@cardiffmet.ac.uk, Skype: [sm19998@cardiffmet.ac.uk](https://www.skype.com/en/contacts/s/19998/)

I look forward to meeting you during your time with us and hope sincerely that you will feel at the end of the programme your time and efforts had been well spent!

Simon Dawson

Programme Director



PRE-INDUCTION TASKS

In order to prepare for the transition into Higher Education and develop an understanding of our expectations for the presentation of work, reading is recommended prior to commencing study at Cardiff Met.

We appreciate the financial constraints on students in Higher Education and we do not insist on the purchase of textbooks. The following books are relatively inexpensive and are on the first semester core modules reading list:

- Denscombe, M. (2017). *The Good Research Guide: For Small Scale Social Research Projects*. Berkshire. Open University Press.
- Kirchsteiger-Meier, E. and Baumgartner, T. (Eds). (2014). *Global Food Legislation: An Overview*. London. Wiley.
- Sprenger, R.A. (2017). *Hygiene for Management*. 19th Edition. London. Highfields

There will be an opportunity to purchase books during the first few weeks of term; they are available before you arrive, by ordering, from major booksellers or online.

Additional reference material for all modules will be given during the programme.



ENROLMENT

Enrolment is an essential process that confirms your status as a Cardiff Met student and also gives you access to Cardiff Met IT systems, payment of fees, and, importantly, enables you to obtain your Student MetCard.

You can complete the online Self-Enrolment process from any computer through the Cardiff Met Self Service system once you have received your Enrolment Email.

On receipt of your Enrolment Email, please begin your Self-Enrolment by going to the www.cardiffmet.ac.uk/enrolment webpage and following the step-by-step guidance provided. Access to the Enrolment section of the Cardiff Met Self Service system will require you to login with a user-name and password. Please input the same user-name and password you originally used to apply with. Guidance is provided for forgotten user-names/passwords. Please note that in order to Self-Enrol, your status with Cardiff Met must be Unconditional Firm (UF) i.e. all conditions met and place accepted.

Let us know if you have a disability, including specific learning difficulties such as dyslexia, a medical or mental health condition, a physical or sensory disability.

It is important that you let us know as early as possible if you have or think you may have a disability to give us time to put any support needs in place.

Find out more about the [Disability Service](#)



MODULE SELECTION

Your first term (September to December) at Cardiff Met involves core modules only. Modules include:

- Food safety management (online modules with taught workshops)
- Food product conformity (online modules with taught workshops)
- Research methods (tutorials)
- Research project (tutorials)

During your first term, you will be asked what pathway you would like to progress for terms 2 and 3 (January to May). Pathways will be shown on your MSc Food Science and Technology transcript following graduation. Pathways include:

Food Product Development

- Processing Technology
- Food Product Development

Food Safety Management

- Crisis Management
- Risk Perception & Communication

Food Technology and Biotechnology

- Food Chemistry & Biochemistry
- Analysis & Examination of food

*Please note: Only **ONE** pathway can be chosen*



ID-CARD COLLECTION

A scheduled time for collection of your MetCard is stated within your Induction Week information.

Your Met Card will give you access to: access to buildings around campus, library services (if you want to borrow any books or resources) 'follow me' printing and copying services.

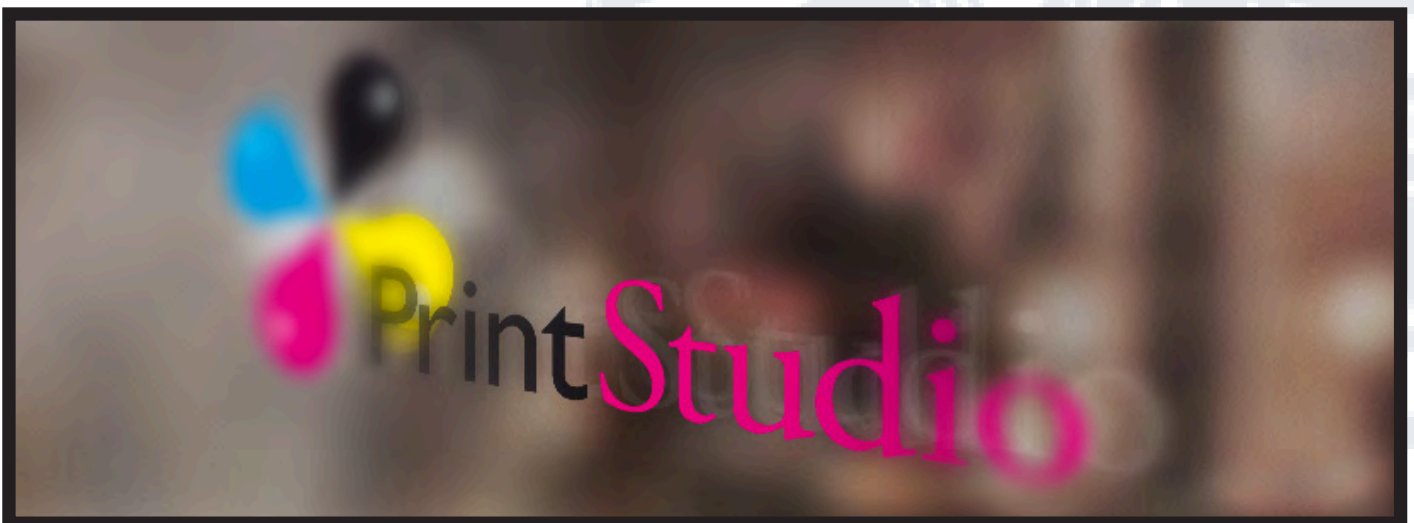
If you need specific access to rooms for your role, please ask your line manager to contact Metcard@cardiffmet.ac.uk with your request.

You'll also need your Met Card if you cycle to University to access the free cycle shelters (Cyncoed, Plas Gwyn and Llandaff) and the changing facilities (B Block, Llandaff campus).

You can add money to your Met Card which you can spend in the University's catering outlets instead of cash or card. Hand your card to the till operator and ask them to use the money on the card.

Earn loyalty points in the University's cafes when you present your Met Card at the till. For every £1 you spend you get one point.

If you have lost your student Met Card, please visit your campus Print Studio for a replacement.



INDUCTION WEEK

Below is a schedule of your first week with us. As well as following this, you can also find more information on what to expect when you arrive on our New Students pages (www.cardiffmet.ac.uk/newstudents).

You're expected to attend this important event, as you will:

- Meet the academic staff for your programme
- Find out about the course content and structure
- Find out about your modules
- Meet other students on your course
- Learn about Moodle and how to access course materials

Monday 17th September

- 11:00am Meet Programme Director, room D1:30 for brief introduction to programme
- 13:00pm Lunch
- 14:00pm Tour of site (including student services, laboratories, food industry centre, lecture and class rooms)

Tuesday 18th September

- 10:00am Navigating Cardiff Met online services
- 11:00pm Harvard referencing, citing and use of Endnote
- 12:00pm MSc Programme, structure and attendance
- 13:00pm Lunch
- 14:00pm MSc Research Dissertation

Wednesday 19th September

Freshers Fayre @ Cyncoed Campus
University introduction, societies, clubs and groups, opportunities to get involved in areas outside of degree subject area.

Thursday 20th September

- 10:00am Practical induction (Food Industry Centre)
- 11:00am Lunch preparation (CSK)
- 13:00pm Meet and greet academic, technical staff and undergraduate students

Friday 21st September

- 13:00pm MetFest social event @ Llandaff Campus

Monday 24th September

Week 9 - Teaching programme begins

ATTENDANCE/ TIMETABLE

Lectures take place on a Tuesday and Thursday only. On two occasions, a Saturday lecture will also be required within the research module, however, notification will be provided in advance of the date(s) of the sessions.

Please ensure you attend all lectures, workshops, seminars and practical sessions. If you are unable to attend any session, please inform the lecturer. These have been specifically designed for your studies at Cardiff Met. In addition, we have organised a selection of visits to food manufacturing companies, and conference events. If, during the course of the programme, there are any specific companies you would like to visit, please let your Programme Director know as we maybe able to accommodate your request.

RSPH HACCP / Food Safety External Qualifications

In addition to the programme, we have arranged for you to take external qualifications that can aid in your career progression after you graduate. These are optional as there is an additional cost associated with each examination taken.

Draft/Typical Timetable

Monday - No lectures

Tuesday - Lectures 9am - 6pm

Wednesday - No lectures

Thursday - Lectures 9am - 6pm

Friday - No lectures

Company/ factory visits will usually take place on days when no lectures are taught.



USEFUL LINKS

[Academic Handbook](#)

[Accommodation](#)

[Additional Costs](#)

Additional costs are any mandatory or optional expenses, in addition to tuition fees, that need to be paid for by students to fully participate and complete their studies.

[Admissions Policy](#)

[Bike Shelters](#)

Once you are on campus and have collected your student ID card you will be able to request access to the various bike shelters around our campuses.

[Campus Maps & Met Rider](#)

[Cardiff Met News](#)

[Cardiff Met Sport & Facilities](#)

[Cardiff Met SU](#) including Freshers information & wristbands

[Student Finance](#)

For information on tuition fees, alumni discount, loans and scholarships, as well as contact information for the Student Finance Advisory Service.

[Student Handbook](#)

[Student Services](#)

For help during your time with us in relation to your health, welfare, lifestyle and future career. The aim is to provide you with all the support you need to ensure your studies are as enjoyable and successful as possible. Services also include counselling, disability and chaplaincy.

[Term Dates](#)

[Virtual Tours](#)

Have another look around our campus and facilities with our guided virtual tours



